

Meeting of the Council

January 21, 2005

Present:

President and District 5 Councillor Rita Thomson, District 1 Councillor Wayne Rubner, District 2 Councillor Amin Bardai, District 3 Councillor Howard Rose, District 4 Councillor Erica Gregory, District 6 Councillor John Hope, District 7 Councillor Carol Gee, Faculty of Pharmaceutical Sciences Dean Robert Sindelar, Government Appointees Marina Ma, Peter Rubin and Michael MacDougall.

Absent (with notice):

Government Appointee Jo Ann Groves.

Staff (at various times):

Registrar Linda Lytle and Deputy Registrar Brenda Osmond.

Guests (at various times):

Rosey Brenan, President, Rodon Communications; Janice Moshenko, Director Division of Continuing Pharmacy Professional Development, UBC; and Ken Foreman, Deputy CEO and Director, Professional Services, BC Pharmacy Association.

CALL TO ORDER

President Thomson called the meeting to order at 9:10 a.m.

She noted the College mission statement:

To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.

AGENDA AND TIMETABLE

The topic of pharmacist compounding standards was added to the agenda, and the agenda and timetable were approved as amended.

MINUTES OF PREVIOUS MEETING

The minutes of the November 26, 2004 Council meeting and January 3, 2005 Council teleconference meeting were approved by consensus.

OUTCOME DEVELOPMENT ISSUES

Community Outreach Project

Councillors de-briefed on the community outreach presentations completed to date and discussed plans for future presentations and HealthGuide Program training. The group agreed to a goal of a total target audience of 1000 people by the end of 2005. Several ideas for identifying receptive groups were discussed.

Council Commentary Survey Results

Council considered the development of new Desired Outcomes or Professional Practice Policies resulting from the August 2004 *Council Commentary Survey* feedback. The Registrar emphasized that, although there were only 67 respondents (with 3700 surveys having been distributed), she has been using the feedback to shape various communications initiatives, such as Read•Links, the College website, OnCall Pharmacist Information Line, district and annual general meetings in order to clarify any misinformation or misunderstandings and that the respondents' comments will also assist with prioritizing new College projects.

The Councillors suggested that a Read•Links article be prepared to address the ongoing perception of the Quality Outcomes Specialists as "inspectors" and to invite pharmacists to request the assistance of College staff when attempting to resolve practice site problems related to the ongoing implementation of the Framework of Professional Practice standards.

Annual General Meeting Resolution Review

At the College's annual general meeting on November 27, 2004, one resolution relating to Value VIII of the Code of Ethics was presented and discussed but not approved. In order to ensure a thorough review of the resolution, the Councillors discussed whether further action should be taken, notwithstanding the resolution's defeat at the annual general meeting.

Council decided not to take further action on the resolution.

Methamphetamine Precursors

The Deputy Registrar updated the Council on the recently launched Meth Watch Program, created by a coalition of the Canadian Association of Chain Drug Stores, the Nonprescription Drug Manufacturers Association of Canada and the Retail Council of Canada. The program is designed for all retail outlets where commonly available methamphetamine precursors may be marketed. A new component of the program is an on-line interactive educational program for staff training purposes at www.methwatch.ca.

The Councillors decided to continue to monitor the situation in British Columbia, with College staff prepared to alert the Councillors to any critical developments that could require Council's urgent attention. Information will be included in the next Read•Links issue about the availability of the on-line educational program.

Compounding Standards for Pharmacists

A BC pharmacist requested that Council consider the development of compounding standards for pharmacists, given his concern that some pharmacies may be preparing compounded products without complying with appropriate standards and supplying other pharmacies in contravention of federal requirements for licensing.

The Registrar advised that the National Association of Pharmacy Regulatory Authorities has convened a working group (which includes representation from BC), which expects to have model standards for pharmacy compounding available in April of this year. Acknowledging that it would take a similar length of time to develop provincial standards, the Councillors decided to await the receipt of the national model standards (and legislation, if warranted and recommended by the working group).

It was also noted that Health Canada's June 2000 policy framework, *Manufacturing and Compounding Drug Products in Canada*, is also under review, with an unknown review completion date. The results of the federal review could influence future regulatory activities at both the federal and provincial levels.

In the meantime, College staff will respond to any specific concerns reported to the College office, and the topic will be brought forward to the April Council meeting agenda.

NEW POLICY DEVELOPMENT

Professional Liability Insurance

The British Columbia Pharmacy Association's presentation at the November 2004 joint session recommended that professional liability insurance be required for all registrants.

The Registrar updated the Council on the current pharmacy regulatory requirements across the country. Currently, New Brunswick, Newfoundland, Nova Scotia, Quebec and Saskatchewan either require proof of liability insurance coverage or provide it directly to its registrants. Neither Ontario nor Manitoba requires it, and Alberta's proposed requirement has been delayed.

Following discussion and review of the potential for a public health risk, the Councillors decided not to implement a requirement for professional liability insurance for its registrants at this time, due to the absence of evidence indicating harm to the public. The Councillors requested that educational materials be published, emphasizing the need for individual pharmacists to determine not only the existence of employer-based coverage, but also the precise nature of the coverage.

Medical Treatment Centres Located in Retail Premises that Include a Pharmacy

The Councillors reviewed correspondence from the Registrar of the College of Physicians and Surgeons of BC, requesting that Council review the issue of permitting the location of medical treatment centre ("walk-in clinics") in retail premises that also include a licensed pharmacy.

The Registrar reviewed the current operational policies developed to guide pharmacists involved with situations of this nature. The guidelines enhance the concept of the patient's right to choose the pharmacy and physician from which they receive services, regardless of the location of the medical treatment centre.

The Councillors declined to develop a more formal policy position on the matter, noting the benefits of pharmacist-physician teamwork and suggesting that the College of Physicians and Surgeons of BC has the option of developing a policy prohibiting physicians from participating in such arrangements.

MONITORING ACTIVITIES

Registrar's Executive Report

Registrar Lytle announced the recent resignation of PharmaNet Coordinator Melva Peters, who has decided to develop private contracting services as a business analyst in the area of information services. The College has contracted for her services on a limited basis to ensure fulfillment of the current PharmaNet contribution agreement and has transferred other related duties to other College staff members until the upcoming transition of PharmaNet administration to the Ministry of Health Services occurs later this year.

Ms. Lytle proceeded to provide monitoring reports and updates on the following topics:

Stakeholder Relations

Activities and events relating to stakeholder relations were provided for the information of the Councillors. With the Registrar serving as the chair of the Health Regulatory Organizations of BC, the College hosted a meeting of the group at which Minister of Health Services Shirley Bond and Deputy Minister Dr. Penny Ballem spoke to the assembled registrars about the *Health Professions Act*, the *Reserved Acts Regulation* and the province's priorities regarding regulatory quality assurance programs.

Practice Standards: General

Activities and events relating to practice standards: general were provided for the information of the Councillors. The Registrar added information pertaining to the new eServices component of the registrant database, which permits pharmacists to update their home addresses and employers and to pay their annual registration renewal fees on-line.

Practice Standards: Professional Development and Assessment Program

To date, 1037 pharmacists have registered for the Knowledge Assessment, and 320 have registered for the Learning & Practice Portfolio. Thirty-one pharmacists have selected the Affidavit option. All selected participants have now registered for their chosen assessment option.

At the registration deadline for the final Knowledge Assessment sitting and following extensive staff efforts to contact the unregistered individuals, 15 individuals have not responded. Their names have been referred to the Inquiry Committee for review of noncompliance with Bylaw 1(9).

Of the 320 individuals who selected the Learning & Assessment Portfolio option, 50 have submitted their completed documents. The deadline for submission is February 28, with assessment of the portfolios to occur during March and April.

Professionalism

Various activities relating to the promotion of professionalism were reported.

Professionalism (extension)

Registrar Lytle presented criteria for the College's revised awards program for Council review. The new program includes Excellence in Practice Awards (Five Star Pharmacist, Excellence in Community Pharmacy Practice, Excellence in Hospital Pharmacy Practice and Excellence in Long-term Care Pharmacy Practice) and Volunteer Honour Roll awards (Gold, Silver and Bronze certificates). The Council agreed by consensus with the proposed criteria (attached as Appendix 1).

Pharmacist Empowerment and Autonomy

University of Florida professor Dr. David Brushwood presented a professional development session at the CPBC and BCPhA joint annual general meeting day, addressing the topics of professional responsibility and autonomy, providing a series of case studies to facilitate learning and encouragement to enhance pharmacy's role in patient care.

Involving Pharmacists in Key Initiatives

The Registrar informed Council that a *Policy Input* survey will be distributed with the January-February issue of Read•Links to seek pharmacists' comments on their electronic communication preferences.

Employee Relations

The Registrar reported full compliance with requirements of Policy EC-1.

Financial Health: College

The Registrar reported her compliance with the requirements of Policy EC-3.

Risk Management: Assets

The Registrar reported her compliance with the requirements of Policy EC-5.

Planning Cycle and Agenda Control

The Registrar reported full compliance with this policy's requirements.

Relationship with the Public and other Key Stakeholders

Councillor John Hope, assisted by Registrar Linda Lytle and Quality Outcomes Specialist Alan Samuelson (in the absence of Councillor Carol Gee due to another College commitment), hosted a meeting of District 6 and 7 pharmacists in conjunction with the Canadian Society of Hospital Pharmacists – BC Branch's annual general meeting day. Approximately 25 pharmacists attended the meeting.

Tobacco-Free Pharmacies

Events related to the Council's tobacco-free pharmacy initiative were reported.

NONPOLICY DECISIONS

Registrar Search

It was moved, seconded and carried:

Council convenes *in camera* at 11 a.m. to discuss issues related to the current Registrar's resignation on June 30, 2005, and the associated procedures required to identify and employ a new Registrar, including presentations by four executive search firms who responded to the Council's request for proposals.

Council ended the *in camera* session at 3:20 p.m. and reconvened to address the remaining agenda items.

CONSENT ITEMS

Drug Schedules Regulation Amendments

It was moved, seconded and carried:

Council resolves to amend the *Drug Schedules Regulation* as follows:

Delete:

- 1 Vaccines^y (except diphtheria, tetanus, pertussis, polio, haemophilus B, measles, mumps, rubella, hepatitis A, hepatitis B, influenza, and meningitis)
- 2 Vaccines (diphtheria, tetanus, pertussis, polio, haemophilus B, measles, mumps, rubella, hepatitis A, hepatitis B, influenza, and meningitis)

Add:

- 1 Vaccines (except influenza, vaccines which are part of a routine immunization program, those requiring special enhanced public access due to disease outbreaks and cholera vaccine (oral, inactivated) when used for prophylaxis against traveler's diarrhea due to enterotoxigenic escherichia coli (ETEC))
- 2 Vaccines (influenza, vaccines which are part of a routine immunization program, those requiring special enhanced public access due to disease outbreaks and cholera vaccine (oral, inactivated) when used for prophylaxis against traveler's diarrhea due to enterotoxigenic escherichia coli (ETEC))

Meeting Assessment

Councillors completed the Council Meeting Assessment form. President Thomson will compile the data and report the results at the April meeting.

ADJOURNMENT

The meeting was adjourned at 3:45 p.m.

Further to the Desired Outcomes statement: "Pharmacists create, support and maintain a sense of personal, professional responsibility for the practice of pharmacy, pharmacist registration, and other professional issues," registrants, as well as non-registrants, may be acknowledged by the following means:

AWARDS PROGRAM OVERVIEW

- Awards of excellence in practice
- Volunteer honour roll certificates

EXCELLENCE IN PRACTICE AWARDS

The purpose of these awards is to:

- Recognize pharmacy practice excellence that contributes to positive health outcomes
- Give public profile to the recipient
- Raise the profile of the profession as a whole
- Raise public awareness of pharmacy practice excellence

Five Star Pharmacist

The award recognizes a BC pharmacist who exemplifies the standards outlined in the *Framework of Professional Practice*, demonstrates leadership in advancing the role of the pharmacist as the health care team's medications management expert, and is a model for other BC pharmacists.

Criteria

- Puts patients first
- Embraces innovation
- Collaborates with colleagues
- Communicates effectively
- Reflects, learns and teaches

Elements

- Five Star Pharmacist Bursary awarded to a deserving pharmacy student
- Five Star Pharmacist Award displayed in College office
- Five Star Pharmacist Personal Award for display in recipient's pharmacy
- Announcement and profile in Read•Links
- Paid announcement with photo in major newspaper in recipient's district
- News releases and photos to media in recipient's community, major provincial media and pharmacy trade publications

Award of Excellence in Community Pharmacy Practice

Criteria

The award is given to a BC pharmacist who demonstrates excellence by means of an outstanding contribution in the field of community pharmacy practice on a one-time or ongoing basis. The award honours a pharmacist who enhances the recognition of pharmacists as medication management experts.

Elements

- Award of Excellence trophy or plaque
- News release and photo to media in recipient's community
- Profile in Read•Links

Award of Excellence in Hospital Pharmacy Practice

Criteria

The award is given to a BC pharmacist who demonstrates excellence by means of an outstanding contribution in the field of hospital pharmacy practice on a one-time or ongoing basis. The award honours a pharmacist who enhances the recognition of pharmacists as medication management experts.

Elements

- Award of Excellence trophy or plaque
- News release and photo to media in recipient's community
- Profile in Read•Links

Award of Excellence in Long-term Care Pharmacy Practice

Criteria

The award is given to a BC pharmacist who demonstrates excellence by means of an outstanding contribution in the field of long-term care pharmacy practice on a one-time or ongoing basis. The award honours a pharmacist who enhances the recognition of pharmacists as medication management experts.

Elements

- Award of Excellence trophy or plaque
- News release and photo to media in recipient's community
- Profile in Read•Links

VOLUNTEER HONOUR ROLL

The purpose of these awards is to:

- Recognize those who donate their time to the profession
- Raise the profile of volunteers amongst the profession
- Encourage other pharmacists to volunteer

Gold Certificate

Criteria

One Gold Certificate is awarded each year to a College volunteer who has made an outstanding contribution to the profession during the year as a result of their volunteering.

Elements

- Gold Certificate presented at the annual general meeting
- Specialty gift item with College logo presented to the recipient
- Registration fee for BC Pharmacy Association conference or CSHP – BC Branch annual meeting paid by the College of Pharmacists of BC
- Profile in Read•Links
- News release and photo sent to media in recipient's community
- Recipient's photo featured on College's website page for one month following the presentation
- Special recognition is given at the College's Volunteer Appreciation Day reception

Silver Certificate

Criteria

The Silver Certificate is awarded to volunteers who have volunteered for more than five consecutive years on one committee (awarded once at the five-year mark)

Elements

- A Silver Certificate is presented to the recipients at the annual general meeting
- A specialty gift item identified with the College logo is presented to the recipients
- The recipients' photos are featured on the College's website homepage for the month following the award presentation
- Special recognition is given at the College's Volunteer Appreciation Day reception

Bronze Certificate

Criteria

The Bronze Certificate is presented to every volunteer (except those receiving a Gold or Silver Certificate for the same time period), regardless of the number of hours volunteered.

Elements

- A Bronze Certificate presented to recipients at the annual general meeting.
- Recipients' names listed on the College website
- Recognition given at the College's Volunteer Appreciation Day

HONOURARY REGISTRANT OF THE COLLEGE OF PHARMACISTS OF BC

The Council may grant Honourary Registration with the College of Pharmacists of BC to a pharmacist, former pharmacist or another person who has rendered distinguished, long-term service to the profession of pharmacy.

Criteria

Contributions to the profession of pharmacy, the College of Pharmacists of BC, or associated organizations over a minimum term of 10 years.

Elements

- Honourary Registrant certificate presented to the recipient at an appropriate time and place.
- The recipient's name listed on the College website and in each year's Annual Report.
- If the person is registered as a pharmacist in British Columbia, annual registration renewal fee waived each year.

Certificate of Recognition

Council authorizes the preparation of a special recognition certificate for presentation to Councillors upon their retirement from Council.

Financial Awards

On an annual basis Council may approve the contribution of financial awards to students of, or students entering the Faculty of Pharmaceutical Sciences at the University of British Columbia or to events associated with the Faculty of Pharmaceutical Sciences at the University of British Columbia.

First approved: As above
(Annually)

Revised: 23 Apr 04 / 21 Jan 05

Reaffirmed: 27 March 1998

Monitoring frequency: Meeting 1* / Meeting 4

Monitoring method: Executive Report

Responsibility of: Registrar

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