

**1. Welcome**

**Present:**

Erica Gregory, President & District 4 Councillor  
Agnes Fridl Poljak, District 1 Councillor  
Bev Harris, District 2 Councillor  
Barry Wilson, District 3 Councillor  
Chris Hunter, District 5 Councillor  
James Kim, District 6 Councillor  
Dennis Primmatt, District 7 Councillor  
Margaret Cleaveley, Government Appointee  
Michael MacDougall, Government Appointee  
John Scholtens, Government Appointee

**Staff:**

Marshall Moleschi, Registrar  
Suzanne Solven, Deputy Registrar  
April Lightbown, Executive Assistant  
Lori DeCou, Communications Director

**Invited Guests (at various times):**

Janice Moshenko, Director UBC CPPD  
Lesley Preston, Project Manager eDrug Project  
Marnie Mitchell, CEO BCPhA

**Regrets:**

Marina Ma, Government Appointee  
Robert Sindelar, Dean of Pharmaceutical Sciences

**2. Call to Order**

- President Gregory called the meeting to order at 9:02 a.m.
- She stated the College Mission Statement:

*To ensure British Columbia pharmacists provide safe and effective pharmacy care to help people achieve better health.*

**Introduction of new Communications Director:**

- President Gregory introduced Lori DeCou the College's new Communications Director. Lori has over 15 years experience as a communications professional with a focus on the development and execution of strategic communication initiatives which evolve organizations. Lori's contact information at the College is: (604) 676-4204 / [lori.decou@bcpharmacists.org](mailto:lori.decou@bcpharmacists.org)

**3. Agenda**

**It was moved, seconded and carried that the following items be added to the agenda:**

- Drug schedule changes
- Mandatory Medicine incident reporting
- Meeting logistics – breakfast/council package/hotel
- Conference attendance
- Teleconference
- Report on teleconference

**The agenda was approved with additions.**

**4. Approval of Previous Meeting Minutes**

- The minutes of November 23, 2007 council meeting were approved.

## 5. Strategic and Policy Matters

### 5.1. GOAL 1

*The enhanced and expanded care and services that pharmacists and regulated pharmacy technicians deliver are safe and effective and aligned with the health care needs of the public.*

#### **Objective 1**

*Develop a model for pharmacy technician regulation and integrate into college processes/programs.*

- ❖ Report on Action Plans – Registrar

#### **Regulated Pharmacy Technicians Initiative:**

The registrar described the vision for the future of pharmacy technicians.

There will be two levels of technicians in the future:

1. Those functioning as they do now, under the supervision of a regulated health professional. Currently only pharmacists can supervise unregulated technicians. In the future both pharmacists and regulated pharmacy technicians will be able to supervise unregulated technicians. It may be that those working under supervision will be called pharmacy assistants in the future.
2. Those functioning as regulated pharmacy technicians will be able to independently perform dispensing functions within their scope (yet to be determined).

Pharmacy technicians will have the choice to remain in their current role of working under supervision, or enter a new role. This new role will be as a regulated pharmacy technician with the authority, responsibility and accountability to independently perform duties within their scope, just like any other health care professional.

Following the update a number of council members (many of whom are new to Council) expressed a desire to have additional information regarding the implementation procedures that other jurisdictions have undertaken.

#### **It was moved, seconded and carried that:**

- College staff investigates the implementation procedures that other jurisdictions have undertaken.

- ❖ Policy Revision / New Policy Development – none to present

**Objective 2**

*Develop a framework/model (and supporting associated legislation) for ensuring advanced professional practice in a manner that supports pharmacists in the delivery of consultation, cognitive services, medication management, and dispensing services.*

- ❖ Report on Action Plans – registrar

**Medication Management Initiative:**

The Registrar provided an update on the Medication Management Initiative outlining that further to Council approving PPP-58 – Adapting a Prescription at the September 2007 council meeting, the College, in partnership with the BC Pharmacy Association (BCPhA) struck a working group, consisting of the College Registrar, Deputy Registrar, BCPhA CEO, Deputy CEO and contractor Barbara Ogle to develop an orientation manual.

The working group had their initial meeting on Jan 10th, 2008 where they reviewed the workplan (which includes consultation sessions with major stakeholders), milestones, timeframes, processes, budgets and responsibilities. Council will be provided with a briefing note upon completion of the final draft of materials and pharmacist orientation sessions are expected to be held this spring.

- ❖ Policy Revision / New Policy Development

**Notification of pharmacy armed robberies:**

This issue was brought forward to the November 23, 2007 council meeting. Council discussed the issue and the possibility of developing a professional practice policy on notifying pharmacy managers in the event of a pharmacy robbery/burglary.

The Registrar noted that a new Director of Communications was hired at the end of February 2008; he will explore with the new director the possibility of conducting an awareness-raising communications program amongst pharmacists and will report back at a future meeting.

**Mandatory Medicine incident reporting:**

Given the fact that this item was newly added to the agenda it was determined that council members would benefit from briefing materials prior to discussion, therefore:

**It was moved, seconded and carried that:**

- The issue would be tabled to the April 2008 meeting.

**Action:**

- Council directed the registrar to develop a list of issues and provide some insight or recommendations on the development of a medicine incident report.

### Objective 3

*Identify and support initiatives that ensure that the skills of pharmacists and pharmacy technicians are developed in accordance with the scope of practice*

- ❖ Report on Action Plans – registrar

#### **Addition of CE option to PDAP:**

Following an update by the Registrar on the progress of the CE-Plus option and a lengthy discussion by council members it was concluded that PDAP would continue in its present format for all pharmacists currently in Phase I of the 2006 cycle, which ends on February 29, 2008. The change is that those pharmacists who do not demonstrate that they meet the standard in Phase I will have a continuing education option, which is currently under development, as an additional choice in Phase II, which starts September 2008.

- Council initially endorsed the addition of a continuing education option to PDAP at the September 2007 council meeting and asked the Board of Examiners to develop the option. The Board of Examiners established a working group to develop this option. The group's first development workshop was held in early February and the next workshop is scheduled for April 4th 2008.

#### **Action:**

- The registrar will provide council with an update of the working groups' progress in the development of the CE-Plus option at the April council meeting.
- A formal report, with written recommendations, will be presented to Council members at the June 2008 council meeting by a member of the CE-Plus development working group and a member of the Board of Examiners.

#### **Professional Conduct Process Review:**

The Deputy Registrar provided an update by initially reminding Council that the purpose of the review is to identify opportunities to stream-line the process while maintaining its integrity. The review, which is being guided by an outside consultant firm, Sierra Systems, has completed the first step of mapping the current process and the future mapping step is currently underway and is taking into account Health Professions Act (HPA) new legislation requirements.

#### **Methadone Pharmacy Services:**

The Registrar reported that the College has actively been participating in a number of meetings pertaining to this issue including a recent multi-jurisdictional meeting, which included representatives from the College of Physicians and Surgeons of BC, where they discussed and brainstormed ideas around methadone dispensing issues. In addition, the Registrar and other College staff attended a meeting with the Surrey Business Improvement Association to discuss concerns related to methadone dispensing pharmacies in their area.

**PharmaNet:**

The College contracted with Penny Pattison to lead a project to identify PharmaNet data integrity issues related to duplicate Personal Health Numbers (PHN's). The investigation phase of the project is coming to completion and a report will be provided by March 2008.

- ❖ Policy Revision / New Policy Development – none to present

**Objective 4**

*Ensure the college transitions from the Pharmacists, Pharmacy Operations and Drug Scheduling Act (PPODSA) to the Health Professions Act (HPA) and the Pharmacy Operations and Drug Scheduling Act (PODSA).*

- ❖ Report on Action Plans – Registrar/Deputy Registrar

**Transition to new Health Professions Act (HPA):**

The Deputy Registrar reported that the College has completed a mapping and gap analysis of the current and new (HPA) legislation with any changes incorporated into draft bylaws. The College is currently working with the Ministry to finalize the draft bylaws, once complete they will be presented to Council.

- ❖ Policy Revision / New Policy Development – none to present

**5.2. GOAL 2**

*The college sets standards and conditions to ensure that emerging technologies and changes to pharmacy processes contribute to safe and effective pharmacy care.*

**Objective 1**

*Define the college's regulatory role in overseeing pharmacy technology and pharmacy processes.*

- ❖ Report on Action Plans – no activity to report

**New Technology Update:**

The Registrar reported that work is ongoing with respect to the development and revision of legislation to reflect new technologies (ie: PharmaNet 2). The Deputy Registrar and other College staff will be meeting later in Feb with eHealth staff to review legislative requirements.

- ❖ Policy Revision / New Policy Development – none to present

## **Objective 2**

*Develop a policy framework for the approval of pharmacy technologies and practice processes. (I.e. guidelines, standards of practice)*

- ❖ Report on Action Plans – Registrar

### **eDrug / eHealth Project Update:**

Special guest Lesley Preston, Project Manager eDrug presented a comprehensive update to Council on the eDrug and eHealth initiative. The project team is currently working on their communication plan which will likely include a series of Roadshow events to pharmacists throughout BC as well as electronic video updates. The tentative timeline for this communication is the end of March 2008. Current eDrug and eHealth newsletters can be found on the College's website.

In addition, the Registrar announced that he has been appointed to the eHealth Strategy Council which oversees the development of the eHealth initiative for BC.

- ❖ Policy Revision / New Policy Development – none to present

## **5.3. GOAL 3**

*The public, government, health care professionals, and registrants understand the role and value of the pharmacist.*

### **Objective 1**

*Develop a comprehensive cost effective communication strategy.*

- ❖ Report on Action Plans – registrar
  - The registrar reported that the new Communications Director, who was introduced by President Gregory at the beginning of the Council meeting, has just been hired.

- ❖ Policy Revision / New Policy Development – none to present

## Objective 2

*Implement communication plans.*

- ❖ Report on Action Plans – registrar – none to present
- ❖ Policy Revision / New Policy Development – none to present

## 6. Consent Items – Registrar

### **Tobacco Free Pharmacies:**

Following an update by the Registrar on new tobacco legislation which calls for the elimination of visible tobacco displays from Pharmacies beginning in March 2008 council members had a lengthy discussion on the issue at large which resulted in the following motion.

#### **It was moved, seconded and carried that:**

- The college continues to be proactive in prohibiting pharmacies from selling tobacco products in accordance with Professional Practice Policy-1.

### **Incentives in Pharmacies:**

- Council raised and discussed the ongoing ethical issue of incentives being offered in pharmacies which resulted in the following motion.

#### **It was moved, seconded and carried that:**

- The issue of incentives in pharmacy such as loyalty points and air miles be sent to the ethics committee for discussion and report back at the June 2008 council meeting.

#### **Action:**

- Registrar will send the issue to the ethics committee for discussion.

### **Drug schedule changes**

#### **It was moved, seconded and carried that:**



Council rescinds the Drug Schedules Regulation resolution approved at the November 24, 2006 council meeting and recommends the Drug Schedules Regulation be resubmitted with the following amendment:

- Allow the Schedule III sale of ranitidine and its salts, when sold in concentrations of 150 mg or less per oral dosage in package sizes containing more than 4500 mg and indicated for the treatment of heartburn

## 7. Council Governance & Development

### Annual General Meeting Update:

The following resolutions were voted on at the November 2007 AGM. They were brought forward to council for discussion:

#### It was moved and seconded that:

- The PDAP program is suspended at the completion of Phase I until the CE-Plus option is in place.

*Motion withdrawn*

#### It was moved, seconded and carried that:

- That the continuing education option, as approved by council, will be available to registrants in Phase II.

### Committee Chair Appointments:

#### Audit Committee:

#### It was moved, seconded and carried:

- That council approves Michael MacDougall be appointed chair of the college audit committee for a three-year term effective Feb 1, 2008 – June 9, 2010.

#### Board of Examiners:

#### It was moved, seconded and carried:

- That council approves the Board of Examiners recommendation that Peter Cook be appointed chair starting March 1, 2008 for a 3-year term.

### Financial Health:

- The registrar provided the college's income statement as of December 31, 2007 (10 months).

#### It was moved, seconded and carried that:

- Council accepts the 10-month income statement for information and that it be filed for audit at year-end.

**Meeting logistics – breakfast/council package/hotel:****It was moved, seconded and carried that:**

- The briefing package and supporting documents be couriered to the councillor's address of choice, as well as being sent by email.

**It was moved and seconded that:**

- Council will reconvene breakfast meetings at the Listel Hotel.

*Motion Defeated*

**CPhA - Conference attendance:****It was moved, seconded and carried that:**

- Council may opt to attend the CPhA conference in Victoria from May 31-June 3.
- It was clarified that the College will pay for the conference registration, travel, hotel accommodations and meals that are not included in the registration fee. The per diem rate will not apply.

**Teleconference:****It was moved seconded and carried that:**

- The Council meeting be adjourned for lunch from 11:00 am-12:00 pm to allow the Registrar and President to participate in a teleconference with Minister George Abbott.

**Report on teleconference call with Minister Abbott:**

- The President gave a report on the teleconference call with Minister George Abbott and regulatory bodies regarding the 2008 spring legislature Throne Speech. The printed version of the Throne Speech can be found at <http://www.leg.bc.ca/hansard/webcasts/>

**8. Council Assessment and Appraisal**

- The president adjourned the meeting at 5:09 pm.