



College of Pharmacists
of British Columbia

**Board Teleconference
March 31, 2020
MINUTES**

Members Present:

Christine Antler, Chair, District 2
Anca Cvaci, Vice-Chair, District 6
Alex Dar Santos, District 1
Andrea Silver, District 3
Steven Hopp, District 4
Michael Ortynsky, District 5
Claire Ishoy, District 7
Bal Dhillon, District 8
Tracey Hagkull, Government Appointee
Anne Peterson, Government Appointee
Katie Skelton, Government Appointee
Justin Thind, Government Appointee

Staff:

Bob Nakagawa, Registrar
David Pavan, Deputy Registrar
Ashifa Keshavji, Director of Practice Reviews and Quality Assurance
Doreen Leong, Director of Registration and Licensure
Mary O'Callaghan, Chief Operating Officer
Anu Sharma, Acting Director of Policy and Legislation
Gillian Vrooman, Director of Communications and Engagement
Stephanie Kwok, Executive Assistant
Virginia Kwong, Manager of Registration and Licensure
Conny Lin, Policy and Legislation Analyst

1. WELCOME & CALL TO ORDER

Chair Antler called the meeting to order at 4:05pm on March 31, 2020.

Chair Antler acknowledged the Coast Salish People on whose unceded traditional territories the meeting is being chaired from, the Coast Salish, Squamish and Tsleil-Waututh First Nations. She also recognized that attendees of the teleconference are joining the call from other First Nations territories across BC.

2. CHAIR'S UPDATES

Chair Antler reported on logistical items. Future Board teleconferences will start at 4:30pm. 24 hour notice will be provided upon scheduling a Board teleconference. The April Board meeting currently scheduled for two days will now be a one day meeting on Friday, April 17. It will be a 2 hour teleconference starting at 9am. The Registrar Evaluation and Succession Planning Committee came to a consensus by email to shift the schedule for the Registrar review process from April and September to June and November due to current COVID-19 situation.

3. REGISTRAR'S UPDATES

Registrar Nakagawa provide an update on two media interviews he participated in today, one on unproven therapies and the other on the 30-day supply issue. The IT Department has launched Microsoft Teams for College staff to use for audio-visual meetings. Microsoft Teams will be available for the Board to use for the April Board meeting.

Gillian Vrooman, Director of Communications and Engagement confirmed that BC's pharmacy professionals will now have access to priority testing for COVID-19.

4. LEGISLATIVE UPDATES

The Legislation and Policy team is currently reviewing various bylaws and policies including PPP-58 Adaptation Policy, electronic transmission of prescription, delivery of iOAT and OAT.

5. AMENDMENTS TO THE HEALTH PROFESSIONS ACT BYLAWS RELATED TO TEMPORARY REGISTRATION UNDER A DECLARED EMERGENCY (APPENDIX 1)

Anu Sharma, Acting Director of Policy and Legislation provided an overview of the feedback received from the public posting of the proposed amendments to the HPA Bylaws that the Board approved at the March 26, 2020 Board meeting.

It was moved and seconded that the Board:

Approve the following resolution to amend the bylaws made under the Health Professions Act related to granting temporary registration under a declared emergency and to request a shortened filing period from the Minister of Health to bring the amendments into force as soon as possible:

"RESOLVED THAT, in accordance with the authority established in section 19(1) of the Health Professions Act, and subject to filing with the Minister as required by section 19(3) of the Health Professions Act, the Board amend the bylaws of the College of Pharmacists of British Columbia, as set out in the schedule attached to this resolution."

CARRIED

ADJOURNMENT

Chair Antler adjourned the meeting at 4:33pm on March 31, 2020.



College of Pharmacists
of British Columbia

BOARD MEETING March 31, 2020

5. Amendments to the *Health Professions Act* Bylaws Related to Temporary Registration under a Declared Emergency

DECISION REQUIRED

Recommended Board Motion:

Approve the following resolution to amend the bylaws made under the *Health Professions Act* related to granting temporary registration under a declared emergency and to request a shortened filing period from the Minister of Health to bring the amendments into force as soon as possible:

“RESOLVED THAT, in accordance with the authority established in section 19(1) of the Health Professions Act, and subject to filing with the Minister as required by section 19(3) of the Health Professions Act, the Board amend the bylaws of the College of Pharmacists of British Columbia, as set out in the schedule attached to this resolution.”

Purpose

To consider approval of amendments to the *Health Professions Act* (“HPA”) Bylaws for filing with the Minister of Health.

Background

On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. Given an anticipated increased demand for pharmacists and pharmacy technicians (“pharmacy professionals”), in an effort to help with the pandemic, the College staff explored ways to expedite the registration process for former and non-practicing pharmacy professionals. In addition, staff also explored options for registering applicants who are eligible under the “limited pharmacist” and “student pharmacist” classes of registration to help assist in pharmacies within their scope of practice.

At the March 26, 2020 Board meeting (via teleconference), the Board approved public posting of the proposed bylaws for a 24 hour period (See Appendix 1 for the March 26, 2020 Board meeting note).

The following key bylaw topics are addressed in the proposed bylaws:

- Establishing criteria under which an emergency can be declared to enable temporary registration;
- Allowing former, non-practicing and other eligible applicants to apply for temporary registration;
- Clarifying application requirements for temporary registration; and,
- Improving flexibility with the temporary registration duration.

Discussion

Public Posting of Proposed Bylaws

The proposed bylaws were publicly posted on the College's website for an approved shortened public posting period of 24 hours from March 27 to 28. During this public posting period, 16 letters of feedback were received from registrants and students (See Appendix 2). All of the letters of feedback received were shared with the Ministry of Health.

In general, the feedback received included support for the granting of temporary registration in this pandemic (See Appendix 3). Most of the feedback received included either specific questions and or comments therefore no further revisions to the bylaws are proposed. Appendix 3 includes a table summarizing the comments received and staff review of this feedback.

Consequential Amendments to the HPA Fee Schedule under the HPA Bylaws

Consequential amendments to the *HPA* Fee Schedule (Schedule "D") under the *HPA* bylaws were made to reflect the proposed bylaws (see Appendix 5). In addition to the amended fee schedule, corresponding revisions to existing forms were also made. As amendments to form have also been approved by the Registrar and do not require Board approval. These forms will also be sent to the Ministry of Health for filing.

Next Steps

- If approved by the Board, file the amendments to the *HPA* Bylaws with the Minister of Health (with a request to shorten the filing period); and
- Develop and implement communications related to the amendments, including information on the application process.

Guiding Questions

When reviewing the proposed amendments, the Board is asked to consider:

- Are any comments warrant changes to the proposed bylaws amendments?
- Are the responses to comments sufficient to address the concerns (Appendix 3)?

Recommendation

It is recommended that the Board approve the amendments to the *HPA* Bylaws (Appendix 4-6) for filing with the Minister of Health.

Appendix	
1	March 26, 2020 Board Meeting Briefing Notes
2	Feedback Received during the Public Posting Period
3	Summary and Responses of Public Posting Feedback
4	Revised <i>HPA</i> Bylaws (track changes)
5	Revised Fee Schedule (track changes)
6	Schedule to the Resolution



College of Pharmacists
of British Columbia

BOARD MEETING March 26, 2020

6. Amendments to the *Health Professions Act* Bylaws Related to Temporary Registration under a Declared Emergency

DECISION REQUIRED

Recommended Board Motion:

Approve the following resolution:

RESOLVED THAT, in accordance with the authority established in section 19(1) of the Health Professions Act, the Board approve the proposed bylaws of the College of Pharmacists of British Columbia related to granting temporary registration under a declared emergency, as circulated.

Purpose

To propose amendments to the *Health Professions Act* (“HPA”) Bylaws related to granting temporary registration under a declared emergency.

Background

On March 11, 2020, the World Health Organization declared the COVID-19 outbreak a pandemic. Given an anticipated increased demand for pharmacists and pharmacy technicians (“pharmacy professionals”), in an effort to help with the pandemic, the College staff explored ways to expedite the registration process for former and non-practicing pharmacy professionals. In addition, staff also explored options for registering applicants who are eligible under the “limited pharmacist” and “student pharmacist” classes of registration to help assist in pharmacies within their scope of practice.

Section 45 of the *HPA* Bylaws (“the Bylaws”) allows the College to grant temporary registration to an eligible person under a declared emergency. For this to occur, section 45(1)(a) of the Bylaws requires the Registrar to declare an emergency in accordance with the criteria established by the Board. In addition, the Bylaws specify that only persons who are currently registered in another jurisdiction in Canada or the United States as the equivalent of a full pharmacist or a pharmacy technician are eligible to apply. Further, the applicant must provide evidence of their current registration satisfactory to the registration committee, and complete [Form 4D](#) or [Form 7C](#) for pharmacists or pharmacy technicians, respectively.

Discussion

Criteria under which an Emergency can be Declared by the Registrar to Enable Temporary Registration

As noted above, under the current Bylaws, temporary registration can be granted only if “an emergency has been declared by the registrar in accordance with criteria established by the board (*HPA Bylaws*, s. 45(1)(a)).” However, currently no existing criteria has been established by the Board pursuant to section 45(1)(a). To address this gap in legislation, proposed amendments to the Bylaws have been drafted to include criteria under which temporary registration can be granted to under the current pandemic.

Allowing Former, Non-Practicing and Other Eligible Applicants to Apply for Temporary Registration

Currently the Bylaws only persons registered in another jurisdiction in Canada or the United States are eligible for temporary registration. However, during a pandemic, other jurisdictions are expected to experience a similar shortage in pharmacy professionals. To address the anticipated shortage in BC, staff and legal counsel recommend allowing temporary registration for former (retired) and non-practising pharmacy professionals, and ensuring existing registrants of certain classes (i.e., limited and student pharmacists) are able to continue practicing despite circumstances outside of their control (e.g., cancellation of the national qualifying exams). Therefore, a set of proposed bylaws amendments are recommended to allow the following persons to apply for temporary registration (Appendix 1-2):

- Former registrants and non-practicing registrants who were last registered as a full pharmacist or pharmacy technician in the past three years as “temporary pharmacist” or “temporary pharmacy technician” as applicable (the three year limit was in accordance with the duration of results validity for Jurisdiction Examination and Structured Practical Training set out in the Registration Committee Policy-10); and
- Eligible applicants as “temporary limited pharmacist” or “temporary student pharmacists”.

The following amendments are also proposed:

- The existing practice limitation for limited and student registrants (e.g., require supervision by a full pharmacist) will still apply under the proposed bylaw amendments.
- To provide flexibility, the proposed amendment allows the registrar to waive certain application requirements (i.e., fees).

A corresponding revised form has also been drafted, and will be approved by the Registrar and do not require Board approval. This form will also be sent to the Ministry of Health for filing.

Proposed Application Requirements for Temporary Registration

The application requirements proposed under temporary registration has been reviewed to reduce potential barriers, and to expedite the application process. The recommended proposed requirements are outlined below.

1. **Application form:** The form has been streamlined to obtain only essential information.
2. **Application fee:** There is currently no application fee for temporary registration. Only a CRC fee will be applicable which can be waived by the registrar.
3. **Criminal record check authorization:** The *HPA* requires applicants to authorize a criminal record check (CRC) for registration. The College currently waits for the result of the CRC before registering an applicant. Instead of waiting for the results, the College plans to grant the registration once the CRC has been authorized. The *HPA* is explicit that the applicant only needs to authorize the CRC and there are other regulatory mechanisms to handle a CRC that is not clear (i.e., referral to the Inquiry Committee) whereby the registration can be cancelled, suspended or limits and conditions placed on it. This expedited process aligns with the current requirement under *HPA* and *HPA* Bylaws.
4. **Registration and standing in another jurisdiction:** A Letter of Standing is required for those applicants who are registered in another jurisdiction in Canada or in the United States. The College will verify an applicant's registration status online and will only require a Letter of Standing or email confirmation from the pharmacy regulatory authority if online verification is unavailable.
5. **Confirmation of identity and authorization to work in Canada:** Former and non-practising registrants, and those who have pre-registered with the College will not be required to provide evidence to confirm identity and authorization to work in Canada (if applicable) as the College has this information in the database. Only those who have never been pre-registered/registered with the College will be required to provide government issued identification to confirm their identity and their authorization to work in Canada, if applicable.
6. **Professional liability insurance:** The College has made arrangements with the BC Pharmacy Association to minimize the financial barrier for professional liability insurance, and to expedite the process¹.
7. **Drug Administration Certification:** Currently, the Bylaws permits a temporary pharmacist to apply for drug administration certification. In the proposed amendments, applicants may transfer their drug administration certification from another jurisdiction through an attestation by the applicant and verification by the College. Former and non-practising or other applicants may recertify their drug administration certification if

¹ BCCNP and CPSBC require professional liability insurance for their temporary/emergency registration (CPSBC *Bylaws* s. 4-10 and BCCNP *Bylaws* s. 361).

they have administered a drug by injection or intranasal route in the past 3 years. If their transferring certification or recertification does not include intranasal, the applicant will be allowed to administer drugs by injection only.

Improving Flexibility with the Temporary Registration Duration

Currently, temporary registration is valid for a period of up to 90 days and can be renewed only once for an additional period of up to 90 days, which is a maximum of 180 days (~6 months). If the COVID-19 pandemic lasts for a period longer than 180 days, many pharmacy professionals supporting the pandemic under temporary registration would need to be registered under the regular registration processes (e.g., require fees, additional application process, and continuing education requirements). Two potential options were considered to address this:

- To allow the Registrar or the Registration Committee to determine the appropriate end date of the temporary registration; and
- To create a set of provisions to allow the Registration Committee to determine the end date and to cancel the temporary registration at a time associated with the end of the emergency.

The College of Physicians and Surgeons took the first approach in granting temporary registration to certain registrant classes and the BC College of Nursing Professionals took the second approach.

Option one is recommended as this option provides the Registrar or the Registration Committee the flexibility to issue temporary registration for a duration appropriate to the emergency.

Next Steps

- If approved by the Board, submit proposed amendments to the *HPA* Bylaws to the Ministry of Health (with a request to shorten the public posting period);
- Publicly post the *HPA* bylaw amendments (for the time period approved by the Minister of Health) on the College's website;
- After the public posting period ends, request the Board's approval to file the amendments; and,
- Develop and implement communications on the amendments.

Guiding Questions

When reviewing the proposed amendments, the Board is asked to consider:

- Do the proposed amendments clearly outline criteria for granting temporary registration under a declared emergency?
- Is there anything unclear, ambiguous, or unnecessary in the proposed Bylaw?
- Is there anything missing from the proposed Bylaws?

Recommendation

It is recommended that the Board approve the proposed amendments to the *the Health Professions Act* Bylaws to grant temporary registration under a declared emergency (Appendix 1 and 2).

Appendix	
1	<i>HPA Bylaws</i> (proposed amendments)
2	<i>HPA Bylaws</i> (clean)

CPBC Legislation

From: mohamed hessein <mohdhessein@yahoo.com>
Sent: March 27, 2020 11:42 AM
To: CPBC Legislation
Subject: Re: Bylaws for Comment: Temporary Registration Under a Declared Emergency

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Hello,

I don't agree. They are not competent and also for the safety of our Patient

Regards.
Mohamed D Hessein hassona
11951

On Friday, March 27, 2020, 11:08:47 AM PDT, College of Pharmacists of BC <info@bcpharmacists.org> wrote:



College of Pharmacists
of British Columbia

Bylaws for Comment: Temporary Registration Under a Declared Emergency

The College is asking for your feedback on proposed amendments to the Health Professions Act Bylaws, to allow the College to grant temporary registration under a declared emergency. The proposed amendments provide options for temporary registration of former (retired) and non-practising pharmacy professionals, as well as eligible registrants under the "limited pharmacist" and "student pharmacist" registration classes.

Please provide your feedback as soon as possible as a shortened public posting period has been requested from the Minister of Health to implement these bylaw changes as soon as possible to support patients during the COVID-19 pandemic.

[Visit our website for more information](#)

If you are having troubles with the links in this section, please go to <https://www.bcpharmacists.org/bylaws-comment-temporary-registration-under-declared-emergency>



College of Pharmacists of BC | 200 - 1765 West 8th Avenue, Vancouver, British Columbia V6J 5C6 Canada

[Unsubscribe mohdhessein@yahoo.com](mailto:mohdhessein@yahoo.com)

[Update Profile](#) | [About Constant Contact](#)

Sent by info@bcpharmacists.org

CPBC Legislation

From: Jill Donaldson <jl458902@dal.ca>
Sent: March 27, 2020 12:16 PM
To: CPBC Legislation
Subject: Attn director of policy and legislation

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Hi,

Responding to the email regarding the policy change for former and limited registered pharmacists during the COVID outbreak.

My only issue with this is, as a current practicing pharmacist, I am unemployed! Where are all these pharmacies advertising for increased hours etc? I could really use the hours to survive before having them taken by other non-currently practicing pharmacists. Perhaps pharmacies in need should advertise their needs. This is unfair to people like me.

Thanks

Jill Donaldson

Sent from my iPhone

CPBC Legislation

From: mjho <mjho@hotmail.com>
Sent: March 27, 2020 12:16 PM
To: CPBC Legislation
Subject: Fwd: Bylaws for Comment: Temporary Registration Under a Declared Emergency

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Hello,

I do not think it should proceed. Retired professional and student can help in other capacities but not as temporary pharmacists.

Regards, Doris Lee

Sent from my Galaxy Tab® A

----- Original message -----

From: College of Pharmacists of BC <info@bcpharmacists.org>
Date: 2020-03-27 11:05 AM (GMT-08:00)
To: mjho@hotmail.com
Subject: Bylaws for Comment: Temporary Registration Under a Declared Emergency



College of Pharmacists
of British Columbia

Bylaws for Comment: Temporary Registration Under a Declared Emergency

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Visit our website for more information

CPBC Legislation

From: narges azari <narges.azaritakami@gmail.com>
Sent: March 27, 2020 12:37 PM
To: CPBC Legislation
Subject: Does Temporary registration under emergency applies to IGPs

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Hi

Hope this mail finds you well.

Considering high demand for contribution of pharmacists in BC, I would be thankful to know if temporary registration under declared emergency would consider IGPs (who are already pre-registered in college) eligible to join the health care team in pharmacies to support?

FYI, as an international graduate pharmacist and a Canadian citizen, I find myself accountable to support my colleagues in health care system to flatten the curve by any means of contribution. I have passed my CP3 program and waiting to do my practicum. Meantime would be happy to help either as temporary registered pharmacist or even volunteer in college.

At your disposal should you require any support

Narges Azari Takami



College of Pharmacists
of British Columbia

Feedback Form for Posted Draft Bylaws

Instructions

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Column 1: Indicate which section, subsection or appendix of the Bylaws for which you are providing comments.

Column 2: Due to some sections carrying over multiple pages, please indicate the page number for ease of reference.

Column 3: Indicate the text for which you are provided suggested changes and include new or amended text.

Column 4: Indicate the reason for your suggested changes (e.g. scientific journal, published guidelines etc.). Please keep your explanations as brief as possible.

Example:

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale
1.3 Sample Section	5	The requirements should include A, B and C...	The following reference supports this statement...

There is an opportunity to provide general comments on the draft Bylaws following the table.

PLEASE RETURN FEEDBACK FORM TO LEGISLATION@BCPHARMACISTS.ORG BY THE DATE INDICATED ON THE COLLEGE WEBSITE.

Note: Timelines are typically 60 or 90 day posting periods. Refer to College website for specific deadlines. Forms that are submitted after deadline will not be accepted.



College of Pharmacists
of British Columbia

Stakeholder Comments

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale



College of Pharmacists
of British Columbia

General Comments

Comments submitted by:

Name of individual	
Name of organization	
Date	



College of Pharmacists
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College of Pharmacists
of British Columbia

Stakeholder Comments

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale



College of Pharmacists
of British Columbia

General Comments

Comments submitted by:

Name of individual	
Name of organization	
Date	

CPBC Legislation

From: Lindsay Dixon <ldixons@gmail.com>
Sent: March 27, 2020 1:24 PM
To: CPBC Legislation
Subject: Bylaws for Comment: Electronic Record Keeping

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

I am a pharmacist who is 3 hours short of completing my CE requirements.

I would step up and register immediately if I were eligible.

Sincerely,

Lindsay Dixon
Lic.10299

Sent from my iPhone



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of British Columbia

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Example:

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale
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College of Pharmacists
of British Columbia

Stakeholder Comments

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale



College of Pharmacists
of British Columbia

General Comments

Comments submitted by:

Name of individual	
Name of organization	
Date	

CPBC Legislation

From: Terri Betts <terri.betts56@gmail.com>
Sent: March 27, 2020 2:13 PM
To: CPBC Legislation
Subject: Bylaws for Comment: Temporary registration under a declared emergency

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Overall this looks reasonable to me. One can only hope that we don't find ourselves in a position where we must use it. A couple of comments - since we are heading into the summer break, one potential strategy is to draw on licensed pharmacists who are faculty members or instructors at UBC.

And, a re-licensed pharmacist should always have another pharmacist to call on for guidance (clinical and procedural) who has been in continuous practice and is familiar with their worksite.

Terri Betts, license #03560

CPBC Legislation

From: pharماسave222 <pharماسave222@hotmail.com>
Sent: March 27, 2020 9:37 PM
To: CPBC Legislation
Subject: support to allow for temporary registration

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Just wanting to submit our pharmacy's support and recommendation to allow for temporary registration for retired and non-practising pharmacy professionals, and temporary limited and student pharmacists due to covid-19.

We strongly feel that we will be needing as much extra assistance in the pharmacy as possible to protect the public due to the increasing workload as well as the increasing need for pharmacists as pharmacists fall ill. The lack of personal protection equipment will unfortunately impact community pharmacies/ pharmacists as we are on the front line without any protection. In our pharmacies we are all working above and beyond normal hours , on average > 70 hours per week to continue to provide medications to our patients. We are worried how we can continue if one of our staff falls ill.

Susan Carrie
license #6242

CPBC Legislation

From: Suzanna Molnar <suzanna.molnar@medpurepharmacy.com>
Sent: March 27, 2020 3:28 PM
To: CPBC Legislation
Subject: Bylaws for Comment: Electronic Record Keeping

I Maria Suzanna Molnar 02695
Manager of MedPure Natural Pharmacy
1531 Victoria st
Prince George B.C.

welcome the suggested solution for
possible Registrant shortage.

We have limited staff and had a Pharmacist retired 2 years ago and willing to work again.

Thank you.

M,Suzanna Molnar

CPBC Legislation

From: Arlene <arlenelowet@shaw.ca>
Sent: March 27, 2020 4:46 PM
To: CPBC Legislation
Subject: Bylaws for Comment: Electronic Record Keeping

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

I do not think this is good.

The amount of registered pharmacy technicians that are out there and paying their own fees and insurance, just to keep their licences, and are not being used by pharmacies, is more than you know.

Why should these technicians not be given their right to practice first? Why bring in more that are not up to date, when there are many available.

Does not seem right to pass them over

Sent from my iPad

CPBC Legislation

From: sidrx@telus.net
Sent: August 12, 2000 2:44 PM
To: CPBC Legislation
Subject: Re: Bylaws for Comment: Temporary Registration Under a Declared Emergency

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

I am an owner of a small independent pharmacy.

Since March 1st, 2018, I have been a non-practising pharmacy professional, doing admin work.

When I went in to do mid-month payroll on March 13th, it became obvious that my staff needed more help. Since that time, I have been working full time, assisting in the dispensary, being very careful to limit my activities to those of a non-professional support person.

We have a staff of 6, including myself, but only 1 full pharmacist (our manager).
We are all pretty much self-isolating besides coming to work.

Besides our full pharmacist manager, we normally have 3 relief pharmacists to call upon. 2 of them live in a "remote" community - an outer Gulf Island - and commute by ferry. They have wisely decided to stay on their island and not risk carrying the virus back to an area with very limited health services. The 3rd is still attending gatherings (with faith community) and our manager felt it was not worth the risk to have this pharmacist come to work and possibly infect other staff. As a result, our manager has had to work the 5 shifts we thought we had covered.

Fortunately, our hours are 9-5, M-F, so we do all get a break on the weekend.
Several days in the last 2 weeks, our prescription volumes have been 50% higher than usual.

With the proposed temporary registration, I would be able to do final checks on our compliance packaging (we serve close to 100 at-home clients). This could free up our manager for other duties.

I chose to go on the non-practising register to decrease the hours spent in the pharmacy, as I was caring for my frail elderly mother, who has now passed away, and also to be free to travel with my husband, who has been retired for several years.

Rebecca Brigham
06511

Sent from my iPad

On Mar 27, 2020, at 11:05 AM, College of Pharmacists of BC <info@bcpharmacists.org> wrote:



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Please provide your feedback as soon as possible as a shortened public posting period has been requested from the Minister of Health to implement these bylaw changes as soon as possible to support patients during the COVID-19 pandemic.

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If you are having troubles with the links in this section, please go to <https://www.bcpharmacists.org/bylaws-comment-temporary-registration-under-declared-emergency>



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Sent by info@bcpharmacists.org

CPBC Legislation

From: Susan Schmidt <kalshores@yahoo.ca>
Sent: March 28, 2020 3:54 PM
To: CPBC Legislation
Subject: Bylaws for Comment about temporary registration

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Hello

I hope this temporary registration also includes international pharmacy graduates who were completing their structured practical training when it was halted due to the covid-19 situation.

Susan Carrie licence 6242

CPBC Legislation

From: GalaxyChipMun k <temmiegamerd@gmail.com>
Sent: March 28, 2020 4:06 PM
To: CPBC Legislation
Subject: Bylaws for Comment: Electronic Record Keeping

Follow Up Flag: Follow up
Flag Status: Completed

Categories: Conny

Dear board Members,

During this emergency time, I am so glad that the college proposed to grant temporary license to retired , non-practising pharmacist and student pharmacist. This will be a big help for the pharmacy services. We encountered short of staff everyday whereas more patients need their medications. We were exhausted every day. It will be great if there is more pharmacists and technicians can join the team.

Really appreciate your consideration

Regards

Aihua Li



College of Pharmacists
of British Columbia

Feedback Form for Posted Draft Bylaws

Instructions

Thank you for providing your feedback on the College's draft Bylaws. To better facilitate the collation of feedback, please use the following form. The form is divided into 4 columns:

Column 1: Indicate which section, subsection or appendix of the Bylaws for which you are providing comments.

Column 2: Due to some sections carrying over multiple pages, please indicate the page number for ease of reference.

Column 3: Indicate the text for which you are provided suggested changes and include new or amended text.

Column 4: Indicate the reason for your suggested changes (e.g. scientific journal, published guidelines etc.). Please keep your explanations as brief as possible.

Example:

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale
1.3 Sample Section	5	The requirements should include A, B and C...	The following reference supports this statement...

There is an opportunity to provide general comments on the draft Bylaws following the table.

PLEASE RETURN FEEDBACK FORM TO LEGISLATION@BCPHARMACISTS.ORG BY THE DATE INDICATED ON THE COLLEGE WEBSITE.

Note: Timelines are typically 60 or 90 day posting periods. Refer to College website for specific deadlines. Forms that are submitted after deadline will not be accepted.



College of Pharmacists
of British Columbia

Stakeholder Comments

Section, Subsection or Appendix	Page #	Comment (provide current and new text when applicable)	Rationale



College of Pharmacists
of British Columbia

General Comments

Comments submitted by:	
Name of individual	
Name of organization	
Date	

Public Posting Feedback Summary

HPA Bylaws – Temporary Registration

Posted: March 27, 2020 | Updated: March 30, 2020

The following provides a summary of the feedback and comments received and whether it was supportive, supportive with changes, or not supportive. The last column of the table includes staff recommendations resulting from a review of the feedback received, including rationale.

Feedback by themes

T	#	Submitted By	Comments Received	Category	Policy Decisions from Review of Feedback
Supportive due to short of staff (4)					
	10	Susan Carrie	Just wanting to submit our pharmacy's support and recommendation to allow for temporary registration for retired and non-practising pharmacy professionals, and temporary limited and student pharmacists due to covid-19. We strongly feel that we will be needing as much extra assistance in the pharmacy as possible to protect the public due to the increasing workload as well as the increasing need for pharmacists as pharmacists fall ill. The lack of personal protection equipment will unfortunately impact community pharmacies/ pharmacists as we are on the front line without any protection. In our pharmacies we are all working above and beyond normal hours, on average > 70 hours per week to continue to provide medications to our patients. We are worried how we can continue if one of our staff falls ill.	Supportive	No changes made.
	11	M, Suzanna Molnar	Welcome the suggested solution for possible Registrant shortage. We have limited staff and had a Pharmacist retired 2 years ago and willing to work again.	Supportive	
	13	Rebecca Brigham	I am an owner of a small independent pharmacy. Since March 1st, 2018, I have been a non-practising pharmacy professional, doing admin work. When I went in to do mid-month payroll on March 13th, it became obvious that my staff needed more help. Since that time, I have been working full time, assisting in the dispensary, being very careful to limit my activities to those of a non-professional support person. We have a staff of 6, including myself, but only 1 full pharmacist (our manager). We are all pretty much self-isolating besides coming to work. Besides our full pharmacist manager, we normally have 3 relief pharmacists to call upon. 2 of them live in a "remote" community - an outer Gulf Island - and commute by ferry. They have wisely decided to stay on their island and not risk carrying the virus back to an area with very limited health services. The 3rd is still attending gatherings (with faith community) and our manager felt it was not worth the risk to have this pharmacist come to work and possibly infect other staff. As a result, our manager has had to work the 5 shifts we thought we had covered. Fortunately, our hours are 9-5, M-F, so we do all get a break on the weekend. Several days in the last 2 weeks, our prescription volumes have been 50% higher than usual. With the proposed temporary registration, I would be able to do final checks on our compliance packaging (we serve close to 100 at-home clients). This could free up our manager for other duties. I chose to go on the non-practising register to decrease the hours spent in the	Supportive	

T	#	Submitted By	Comments Received	Category	Policy Decisions from Review of Feedback
	15	Aihua Li	pharmacy, as I was caring for my frail elderly mother, who has now passed away, and also to be free to travel with my husband, who has been retired for several years. During this emergency time, I am so glad that the college proposed to grant temporary license to retired , non-practising pharmacist and student pharmacist. This will be a big help for the pharmacy services. We encountered short of staff everyday whereas more patients need their medications. We were exhausted every day. It will be great if there is more pharmacists and technicians can join the team. Really appreciate your consideration	Supportive	
Competency					
	1	Mohamed D Hessein hassona	I don't agree. They are not competent and also for the safety of our Patient	Unsupportive	No changes made. Rationale: <ul style="list-style-type: none"> We limited the former and non-practising category to those who were on the Full registrant category no more that 3 years ago. This is consistent with the validity period for the Jurisprudence Exam and Structured Practical Training. Reinstatement greater than 90 days but less than 6 years only requires 15 CEUs for each year you have been former or non-practising up to a maximum of 45 CEUs. Registrants are expected to practice within the scope of their education, training and competence in accordance with the Code of Ethics s. 1(b). Temporary limited pharmacists and temporary student pharmacists will still be subject to the existing practice limitation (e.g., require supervision by a pharmacist).
	3	Doris Lee	I do not think it should proceed. Retired professional and student can help in other capacities but not as temporary pharmacists.	Unsupportive	
	9	Terri Betts	... And, a re-licensed pharmacist should always have another pharmacist to call on for guidance (clinical and procedural) who has been in continuous practice and is familiar with their worksite.	Suggestion	
	16	Janice Munroe	45(2)(b) The time for previous registration should be reduced from 3 years to 1 year. As the healthcare system changes rapidly it would be challenging to be informed on all of the new medications and the new uses. The fact that the former registrant elected to relinquish their license and did not plan to practice, a 3 year period is too long.	Suggestion	
Hire unemployed current registrants					
	2	Jill Donaldson	Responding to the email regarding the policy change for former and limited registered pharmacists during the COVID outbreak. My only issue with this is, as a current practicing pharmacist, I am unemployed! Where are all these pharmacies advertising for increased hours etc? I could really use the hours to survive before having them taken by other non-currently practicing pharmacists. Perhaps pharmacies in need should advertise their needs. This is unfair to people like me.	Suggestion	No changes made. Rationale: Unemployed current registrants are encouraged to apply for job openings to support the shortage of pharmacists and pharmacy technicians due to COVID-19.
	12	Arlene	I do not think this is good. The amount of registered pharmacy technicians that are out there and paying their own fees and insurance, just to keep their licences, and are not being used by pharmacies, is more then you know. Why should these technicians not be given their right to practice	Suggestion	

T	#	Submitted By	Comments Received	Category	Policy Decisions from Review of Feedback
			first? Why bring in more that are not up to date, when there are many available. Does not seem right to pass them over.		
International / IPGs					
	4, 5, 7	Narges Azari Takami, Sohee Park, Susan Carrie	Three registrants submitted questions specific to their eligibility as an international pharmacy graduate (See Appendix 2 for details).	Question	No changes made. Rationale: International pharmacy graduates who meet the condition described in s. 45(2.1) are eligible to apply. Communication will be published to provide further details on the eligibility criteria for international pharmacy graduates.
Students (PharmD Graduating Class 2020)					
	6, 8	Braden Thain, Manrose Mann	<p>Two registrants from the PharmD Graduating Class 2020 submitted the same letter as below:</p> <p>45.2(a) The eligible temporary pharmacists should include students who have successfully completed the UBC PharmD program who are graduating in may 2020.</p> <p>There are about 200 professionals with the most up to date evidence, recent and frequent experience in community pharmacy, have passed BC pharmacy jurisprudence exam, and are not being utilized to their full scope.</p> <p>(General)</p> <p>We have seen that COVID-19 has put pressures on our healthcare system we have never seen before. Pharmacies continue to remain open no matter what, however, this directly exposes pharmacists to community transmission of COVID-19. We must prepare now for the reality of pharmacists getting sick, and requiring time off. Pharmacists are also performing many additional daily tasks as physician offices across the country have closed. It is of the utmost importance that we act quickly to maximize the healthcare professionals available to the residents of BC and the rest of Canada. There are about 200 highly qualified 2020 graduates from the PharmD program at UBC who are ready and able to step in as temporary pharmacists. We need to be able to practice independently to appropriately relieve the current strain on pharmacists, and the inevitable time when pharmacists are sick and need to be covered. Pharmacies must remain open, and the solution to keeping them open is simple. Grant successful 2020 PharmD candidates with licenses to practice as temporary pharmacists during this pandemic. For students to continue to practice as student pharmacists will not reduce the strain on the healthcare system that is currently required. The UBC students have been on 8 months (or are finishing their final weeks) of pharmacy practicums in the past calendar year, have completed the requirements set out by the Canadian Council for Accreditation of Pharmacy Programs, have the most up to date medication evidence, and have the specific knowledge and skill to be temporarily licensed as pharmacists. In alignment with some of our other healthcare professional colleges including nurses, physicians, respiratory therapy, and others, we also need to get our graduating students into practice. We are more than willing to write a licensing exam down the road, but as it stands we do not know when we will be able to write the exam.</p>	Suggestion	<p>No changes made.</p> <p>Rationale: The eligibility for student pharmacists are outlined under s. 45(2.1) and (2.2). Communication will be published to provide further details on the eligibility criteria for students:</p> <p><i>UBC pharmacy students who are currently in their 4th year will loose their registration as a Student Pharmacist when they graduate. Until then, they can continue providing pharmacy services under the direct supervision of a full pharmacist as a student pharmacist. After graduation, if they wish to continue providing pharmacy services before they meet all the registration requirements as a full pharmacist, they may:</i></p> <ol style="list-style-type: none"> 1. <i>Apply as a Temporary Limited Pharmacist,</i> or 2. <i>Apply as a Limited Pharmacist.</i>

T	#	Submitted By	Comments Received	Category	Policy Decisions from Review of Feedback
Draw on UBC faculty members					
	9	Terri Betts	<p>Overall this looks reasonable to me. One can only hope that we don't find ourselves in a position where we must use it.</p> <p>A couple of comments - since we are heading into the summer break, one potential strategy is to draw on licensed pharmacists who are faculty members or instructors at UBC...</p>	Suggestion	(CL) Information will be disseminated to all registrants.

Health Professions Act – BYLAWS

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Definitions

1. In these bylaws:

“Act” means the *Health Professions Act*;

“appointed board member” means

- (a) a person appointed to the board under section 17(3)(b) of the *Act*, or
- (b) prior to the first election referred to in section 17(2)(a) of the *Act*, a person appointed under section 17(2)(a) of the *Act* to represent the public on the first board;

“ballot” means an electronic ballot;

“board” means the board of the college;

“board member” means an appointed board member or an elected board member;

“chair” means the chair of the board elected under section 12;

“child-resistant package” means a package that complies with the requirements of the Canadian Standards Association Standard CAN/CSA-Z76.1-06, published in 2006 as amended from time to time;

“controlled drug substance” means a drug which includes a controlled substance listed in Schedule I, II, III, IV or V of the *Controlled Drugs and Substances Act (Canada)*;

“controlled prescription program” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act Bylaws*;

“college” means the College of Pharmacists of British Columbia continued under section 15.1(4) of the *Act*;

“deliver” with reference to a notice or other document, includes mail by post or electronically to, or leave with a person, or deposit in

a person's mailbox or receptacle at the person's residence or place of business;

“director” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“dispense” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“drug” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“elected board member” means a full pharmacist board member or a pharmacy technician board member;

“electronic initial” means

- (a) information in electronic form that a person has created or adopted in order to initial a record, other than with respect to a prescription initialed by a full pharmacist for the purpose of prescribing, that is in, attached to or associated with a record, is secure and is only reproducible and used by that person; and
- (b) with respect to a prescription initialed by a full pharmacist for the purpose of prescribing, the electronic initial must meet the requirements of paragraph (a) and must be a unique mark personally applied by that pharmacist;

“examination” means an examination, given orally or in writing, or a practical examination, or any combination of these, and includes a supplemental examination;

“full pharmacist” means a member of the college who is registered in the class of registrants established in section 41(a);

“full pharmacist board member” means

- (a) a full pharmacist elected to the board under section 17(3)(a) of the *Act* or appointed to the board under section 10, or
- (b) prior to the first election referred to in section 17(2)(a) of the *Act*, a person appointed under section 17(2)(a) of the *Act* to represent the health profession on the first board;

“hospital” has the same meaning as in section 1 of the *Hospital Act*;

“in good standing” in respect of a registrant means

- (a) the registration of the registrant is not suspended under the *Act*, and
- (b) no limits or conditions are imposed on the registrant's practice of pharmacy under section 20(2.1), 20(3), 32.2, 32.3, 33, 35, 36, 37.1, 38, 39, or 39.1 of the *Act*;

“**initial**” on a record means either an original handwritten initial or an electronic initial;

“**limited pharmacist**” means a member of the college who is registered in the class of registrants established in section 41(b);

“**manager**” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“**medication**” has the same meaning as “drug”;

“**non-practising pharmacist**” means a member of the college who is registered in the class of registrants established in section 41(f);

“**owner**” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“**personal information**” means “personal information” as defined in Schedule 1 of the *Freedom of Information and Protection of Privacy Act*;

“**pharmacy assistant**” has the same meaning as “support person” in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“**pharmacy services**” means the services a registrant is authorized under the *Act* to provide;

“**pharmacy technician**” means a member of the college who is registered in the class of registrants established in section 41(e);

“**pharmacy technician board member**” means a pharmacy technician elected to the board under section 17(3)(a) of the *Act* or appointed to the board under section 10;

“**practising pharmacist**” means a full pharmacist, limited pharmacist, temporary pharmacist or student pharmacist;

“**practitioner**” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“**prescription**” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act*;

“**public representative**” means a person who

- (a) is not a registrant or former registrant, and
- (b) has no close family or business relationship with a registrant or former registrant,

and includes an appointed board member;

“**quality assurance assessor**” means an assessor appointed under section 26.1(4) of the *Act*;

“record” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act* Bylaws;

“Regulation” means the Pharmacists Regulation, B.C. Reg. 417/2008;

“signature” has the same meaning as in section 1 of the *Pharmacy Operations and Drug Scheduling Act* Bylaws;

“student pharmacist” means a member of the college who is registered in the class of registrants established in section 41(d);

“temporary pharmacist” means a member of the college who is registered in the class of registrants established in section 41(c);

“vice-chair” means the vice-chair of the board elected under section 12 of the *Act*;

PART I – College Board, Committees and Panels

Composition of Board

2. The board consists of
 - (a) 7 full pharmacist board members,
 - (b) 1 pharmacy technician board member, and
 - (c) the appointed board members.

Composition of the Board – Transitional

- 2.1 Despite section 2, until the start of the November 2010 board meeting, the board consists of
 - (a) 7 full pharmacist board members, and
 - (b) the appointed board members

Electoral Districts

3. (1) For the purpose of elections of full pharmacist board members under section 17(3)(a) of the *Act*, electoral districts are established as follows:
 - (a) the province of British Columbia is divided into 7 electoral districts, the boundaries of which are set out in Schedule “B”;
 - (b) the number of full pharmacist board members elected from each electoral district is 1;
 - (c) electoral district boundaries described in paragraph (a) may be changed only by special resolution amending Schedule “B”;

- (d) a full pharmacist who has only 1 place of practice which is not a hospital must be assigned to an electoral district from among Districts 1 to 5, according to the location of the full pharmacist's place of practice;
 - (e) a full pharmacist who has only 1 place of practice which is a hospital must be assigned to District 6 or 7, according to the location of the hospital;
 - (f) a full pharmacist who practices in more than 1 electoral district must be assigned to the electoral district in which the full pharmacist's primary place of practice is located;
 - (g) a full pharmacist who does not practice must be assigned to the electoral district within which he or she resides.
- (2) For the purpose of election of pharmacy technician board members under section 17(3)(a) of the *Act*, the electoral district is the province of British Columbia.

Notice of Election

4. (1) An election under section 17(3)(a) of the *Act* must be held by electronic means approved by the registrar, at a date determined by the registrar that is at least 21 days prior to the date of the November board meeting in each year that an election is held.
- (2) The registrar must deliver a notice of election in Form 1 to every full pharmacist and pharmacy technician assigned to the electoral districts which are to elect board members in the election, at least 60 days prior to the election date.
- (3) The accidental omission to deliver notice of an election to, or the non-receipt of such a notice, by any person entitled to receive notice does not invalidate the election, any proceedings in relation thereto, or the results thereof.

Eligibility and Nominations

5. (1) To be eligible for election to the board under section 17(3)(a) of the *Act*, a registrant must be
- (a) a full pharmacist or pharmacy technician,
 - (b) in good standing, and
 - (c) assigned to the electoral district in which he or she is nominated.

- (2) A full pharmacist or pharmacy technician is not eligible to be elected to the board if he or she is employed by the college or is engaged in a contract or assignment providing goods or services to the college.
- (3) A nomination for a full pharmacist board member must be endorsed by 3 full pharmacists who are in good standing and are assigned to the electoral district in which the nominee is standing for election.
- (4) A nomination for a pharmacy technician board member must be endorsed by 3 pharmacy technicians who are in good standing.
- (5) A nomination must be delivered to the registrar at least 45 days prior to the election date.
- (6) A nomination must be in Form 2.

Election Procedure

6. (1) If there is only 1 nominee for a vacant position at the close of nominations, the nominee for that position is elected by acclamation.
- (2) Only full pharmacists and pharmacy technicians, who are in good standing, are eligible to vote in an election under section 17(3)(a) of the *Act*.
- (3) A full pharmacist or pharmacy technician eligible to vote under subsection (2) is eligible to vote only in the electoral district to which he or she is assigned for an election.
- (4) The registrar must deliver to each full pharmacist and pharmacy technician who is eligible to vote the instructions for voting electronically in the election at least 30 days prior to the election date.
- (5) Each full pharmacist and pharmacy technician who is eligible to vote is entitled to 1 ballot and may vote in favour of 1 candidate for the vacant position.
- (6) A ballot does not count unless it is cast no later than 5:00 p.m. Pacific Time on the election date.
- (7) The candidate for a vacant position receiving the most votes on the return of the ballots is elected.
- (8) In the case of a tie vote, the registrar must select the successful candidate by random draw.
- (9) In the event that there are no nominees for a vacant position, the board may fill the vacant position in accordance with section 10.

- (10) The registrar must supervise and administer all elections under section 17(3)(a) of the *Act* and may establish additional procedures consistent with these bylaws for that purpose.
- (11) The registrar may determine any dispute or irregularity with respect to any nomination, ballot or election.
- (12) The registrar must use Form 3 to certify newly elected members of the board under section 17.1(1) of the *Act*.
- (13) If there is an interruption of electronic service during the nomination period or election, the registrar may extend the deadline for delivery of nominations or casting of ballots for such period of time as the registrar considers necessary in the circumstances.

Terms of Office

- 7. (1) The term of office for an elected board member is 3 years, commencing at the start of the November board meeting following that board member's election.
- (2) An elected board member may serve a maximum of 2 consecutive terms.
- (3) Subsections (1) and (2) do not apply prior to the first election referred to in section 17(2)(a) of the *Act*.

Election Cycle

- 7.1 Commencing with the 2018 elections, elections shall follow a three-year cycle, pursuant to which board members from even-numbered electoral districts are elected in the first year of the cycle, board members from odd-numbered electoral districts are elected in the second year of the cycle, and no election is held in the third year of the cycle.

Ceasing to Hold Office as a Board Member

- 8. (1) An elected board member ceases to hold office if he or she
 - (a) ceases to be a full pharmacist or pharmacy technician, in good standing,
 - (b) submits a written resignation to the chair,
 - (c) becomes an employee of the college or engaged in a contract or assignment providing goods or services to the college,
 - (d) is removed by a special resolution of the board, if notice of the proposal to remove the elected board member has been included with the notice of the board meeting, or

- (e) is absent from 3 or more consecutive board meetings for reasons which the board finds unacceptable.
- (2) Subsection (1) does not apply prior to the first election referred to in section 17(2)(a) of the *Act*.

First Election and Terms of Office

- 9. Despite section 7(1) and (3), the term of office for the first elected full pharmacist board members from Districts 2, 4 and 6 is 1 year, commencing at the start of the November 2009 board meeting.

Vacancy

- 10. (1) In the event of a vacancy in an elected board member position, the board may, by special resolution, appoint a full pharmacist or pharmacy technician, as applicable, eligible under section 5 for election to fill the position until the next election.
- (2) Subsection (1) does not apply prior to the first election referred to in section 17(2)(a) of the *Act*.

Remuneration of Board and Committee Members

- 11. All board members and committee members are equally entitled to be
 - (a) remunerated for time spent on business of the college in the amount approved by the board from time to time, and
 - (b) reimbursed by the college for reasonable expenses necessarily incurred in connection with the business of the college.

Chair and Vice-Chair

- 12. (1) The chair must
 - (a) preside at all board meetings,
 - (b) sign certificates, diplomas and other instruments executed on behalf of the college as required, and
 - (c) act in accordance with the requirements of his or her office for the proper carrying out of the duties of the board.
- (2) At the November board meeting in each calendar year, the board members must elect a chair by a majority vote in accordance with the following procedure:
 - (a) the acting chair for the meeting must call for nominations;
 - (b) if there is only 1 nominee, he or she is elected by acclamation;

- (c) if there is more than 1 nominee, an election must be held by secret ballot, and the person with the most votes is elected;
 - (d) if there is a tie vote, there must be a second vote immediately following the first vote;
 - (e) if there is a second tie vote, the new chair must be selected by random draw.
- (3) The chair's term of office as chair is 1 year, commencing at the election of the vice-chair under subsection (4), and ending at the start of the November board meeting in the next calendar year.
 - (4) Immediately following the election of the chair under subsection (2), the board members must elect a vice-chair by a majority vote in accordance with the procedure set out in subsection (2).
 - (5) The vice-chair's term of office as vice-chair is 1 year, commencing at his or her election under subsection (4), and ending at the start of the November board meeting in the next calendar year.
 - (6) The vice-chair must perform the duties of the chair in the chair's absence.
 - (7) In the absence of both the chair and the vice-chair, an acting chair for a board meeting must be elected by a majority vote of the board members present.
 - (8) Despite subsections (2) to (5), the board members must elect a chair and vice-chair in accordance with the procedure set out in subsection (2), each to serve a term ending at the start of the November 2009 board meeting.

Board Meetings

- 13. (1) The board must meet at least 4 times in each calendar year, including one meeting in November, and must provide reasonable notice of board meetings to board members, registrants and the public.
- (2) The accidental omission to deliver notice of a board meeting to, or the non-receipt of a notice by, any person entitled to receive notice does not invalidate proceedings at that meeting.
- (3) Despite subsection (1), the chair or registrar may call a meeting of the board without providing notice to registrants or the public if necessary to conduct urgent business.
- (4) The registrar must call a board meeting at the request of the chair or any 3 board members.

- (5) The registrar must provide the following to members of the public on request:
 - (a) details of the time and place of a board meeting;
 - (b) a copy of the agenda;
 - (c) a copy of the minutes of any preceding board meeting.
- (6) Subject to subsection (7), board meetings must be open to registrants and the public.
- (7) The board may exclude any person from any part of a board meeting if it is satisfied that
 - (a) financial, personal or other matters may be disclosed of such a nature that the desirability of avoiding public disclosure of them in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that meetings be open to the public,
 - (b) a person involved in a criminal proceeding or civil suit or proceeding may be prejudiced,
 - (c) personnel matters or property acquisitions will be discussed,
 - (d) the contents of examinations will be discussed,
 - (e) communications with the Office of the Ombudsman will be discussed, or
 - (f) instructions will be given to or opinions received from legal counsel for the college, the board, or a committee.
- (8) If the board excludes any person from a part of a board meeting, it must have its reasons for doing so noted in the minutes of the meeting.
- (9) The registrar must ensure that minutes are taken at each board meeting and retained on file, and must publish them on the college website.
- (10) A majority of the total number of board members constitutes a quorum.
- (11) The chair is entitled to vote on all motions, and is also entitled to speak in debate, but not in preference to other board members.
- (12) A written resolution signed by all board members is valid and binding and of the same effect as if such resolution had been duly passed at a board meeting.

- (13) In case of an equality of votes the chair does not have a casting or second vote in addition to the vote to which he or she is entitled as a board member and the proposed resolution does not pass.
- (14) The board may meet and conduct business using video-conferencing or tele-conference connections or by other electronic means when some or all of the board members are unable to meet in person.
- (15) Except as otherwise provided in the *Act*, the regulations, or these bylaws, the most recent edition of Robert's Rules of Order governs the procedures at meetings of the board.

Registration Committee

- 14. (1) The registration committee is established consisting of at least 6 persons appointed by the board.
- (2) At least 1/3 of the registration committee must consist of public representatives, at least one of whom must be an appointed board member.

Inquiry Committee

- 15. (1) The inquiry committee is established consisting of at least 6 persons appointed by the board.
- (2) At least 1/3 of the inquiry committee must consist of public representatives, at least one of whom must be an appointed board member.

Practice Review Committee

- 15.1 (1) The practice review committee is established consisting of at least 6 persons appointed by the board.
- (2) At least 1/3 of the practice review committee must consist of public representatives, at least one of whom must be an appointed board member.
- (3) The practice review committee is responsible for monitoring standards of practice to enhance the quality of practice and reduce incompetent, impaired or unethical practice amongst registrants.
- (4) The practice review committee may receive reports made to the registrar, inquiry committee or discipline committee in respect of
 - (a) matters specified in section 17(1) of the *Pharmacy Operations and Drug Scheduling Act*, including without limitation reports under section 18 of that Act, and

- (b) matters specified in section 28(1) of the *Health Professions Act*, including without limitation reports under section 28(3) of that Act.
- (5) Upon receipt of a report described in subsection (4), the practice review committee may
 - (a) review the report, and
 - (b) as it considers appropriate in the circumstances, refer a matter arising from that review to the inquiry committee, quality assurance committee or registrar.

Application Committee

- 15.2 (1) The application committee within the meaning of section 1 of the *Pharmacy Operations and Drug Scheduling Act [SBC 2003] c.77* is established consisting of at least 6 persons appointed by the board.
- (2) At least 1/3 of the application committee must consist of public representatives, at least one of whom must be an appointed board member.

Discipline Committee

- 16. (1) The discipline committee is established consisting of at least 6 persons appointed by the board.
- (2) At least 1/3 of the discipline committee must consist of public representatives, at least one of whom must be an appointed board member.

Quality Assurance Committee

- 17. (1) The quality assurance committee is established consisting of at least 6 persons appointed by the board.
- (2) At least 1/3 of the quality assurance committee must consist of public representatives, at least one of whom must be an appointed board member.

Drug Administration Committee

- 18. (1) The drug administration committee is established consisting of at least 4 and no more than 7 persons appointed by the board.
- (2) The committee must include
 - (a) one full pharmacist,

- (b) one medical practitioner confirmed by the College of Physicians and Surgeons of British Columbia as suitable for membership on the committee,
 - (c) one registered nurse confirmed by the College of Registered Nurses of British Columbia as suitable for membership on the committee, and
 - (d) one person nominated by the Ministry of Health Services.
- (3) The drug administration committee
- (a) must review, develop and recommend to the board standards, limits and conditions respecting the performance by practising pharmacists of restricted activities under section 4(1) (c.1) of the Regulation for the purposes of preventing diseases, disorders and conditions, and
 - (b) may
 - (i) review the role of practising pharmacists in regard to the performance of restricted activities under section 4(1) (c.1) of the Regulation, and
 - (ii) make recommendations to the board, for submission to the Ministry of Health Services, respecting the standards, limits and conditions for practice and any other requirements it considers necessary or appropriate to support the performance by practising pharmacists of restricted activities under section 4(1) (c.1) of the Regulation for the purposes of treating diseases, disorders and conditions.
- (4) The committee may consult, as it considers necessary or appropriate, with registrants or other individuals who have expertise relevant to drug administration or on any other matter considered by the committee.

Committees

19. (1) A person appointed to a committee established under these bylaws
- (a) serves for a term determined by the board not exceeding 3 years, and
 - (b) is eligible for reappointment but may not serve for more than 6 consecutive years.
- (2) A committee member may be removed by a majority vote of the board.
- (3) The board must appoint a committee chair and a committee vice-chair from among the members of the committee.

- (4) Each committee must submit a report of its activities to the board annually or as required by the board.
- (5) The registrar is an ex officio non-voting member of the committees established under these bylaws.
- (6) The chair is a non-voting ex-officio member of all committees, except in respect of a committee to which he or she has been appointed under these bylaws, in which case he or she has the right to vote.

Committee Panels

20. (1) The registration committee, inquiry committee, practice review committee, application committee, discipline committee and quality assurance committee may meet in panels of at least 3 but not more than 5 persons, and each panel must include at least 1/3 public representatives.
- (2) The chair of a committee referred to in subsection (1) must appoint the members of a panel and must designate a chair of the panel.
- (3) A panel of a committee referred to in subsection (1) may exercise any power or perform any duty of that committee.

Meetings of a Committee or Panel

21. (1) A majority of a committee constitutes a quorum.
- (2) All members of a panel constitute a quorum.

PART II – College Administration Registrar/Deputy Registrar

22. (1) The registrar is authorized to establish, by bylaw, forms for the purposes of the bylaws, and to require the use of such forms by registrants.
- (2) If a deputy registrar is appointed by the board,
 - (a) the deputy registrar is authorized to perform all duties and exercise all powers of the registrar, subject to the direction of the registrar, and
 - (b) if the registrar is absent or unable to act for any reason, the deputy registrar is authorized to perform all duties and exercise all powers of the registrar.

Seal

23. (1) The board must approve a seal for the college.

- (2) The seal of the college must be affixed, by those persons designated by the board, to the documents determined by the board.

Fiscal Year

24. The fiscal year of the college commences on March 1st and ends on the last day of February of the following year.

Banking

25. The board must establish and maintain such accounts with a chartered bank, trust company or credit union as the board determines to be necessary from time to time.

Payments and Commitments

26. The board must approve an operating and capital budget for each fiscal year, and may amend the approved budget from time to time.

Investments

27. The board may invest funds of the college in accordance with the board's investment policy which must be consistent with sections 15.1 and 15.2 of the *Trustee Act*.

Auditor

28. (1) The board must appoint a chartered accountant or a certified general accountant to be the auditor.
- (2) The registrar must submit the financial statement to the auditor within 60 days of the end of the fiscal year.
- (3) A copy of the auditor's report must be included in the annual report.

Legal Counsel

29. The board or, with the approval of the registrar, a committee or panel, may retain legal counsel for the purpose of assisting the board, a committee or a panel in exercising any power or performing any duty under the *Act*.

General Meetings

30. (1) General meetings of the college must be held in British Columbia at a time and place determined by the board.
- (2) The first annual general meeting must be held before October 1, 2010, and after that an annual general meeting must be held at least once in every calendar year and not more than 20 months after the holding of the last preceding annual general meeting.

- (3) The following matters must be considered at an annual general meeting:
 - (a) the financial statements of the college;
 - (b) the annual report of the board;
 - (c) the report of the auditor.
- (4) Every general meeting, other than an annual general meeting, is an extraordinary general meeting.
- (5) The board
 - (a) may convene an extraordinary general meeting by resolution of the board, and
 - (b) must convene an extraordinary general meeting within 60 days after receipt by the registrar of a request for such a meeting signed by at least ten percent of all full pharmacists and pharmacy technicians, who are in good standing.

Notice of General Meetings

- 31. (1) The registrar must deliver notice of an annual or extraordinary general meeting to every board member and registrant at least 21 days prior to the meeting.
- (2) Notice of a general meeting must include
 - (a) the place, day and time of the meeting,
 - (b) the general nature of the business to be considered at the meeting,
 - (c) any resolutions proposed by the board, and
 - (d) any resolutions proposed under section 32 and delivered to the registrar prior to the mailing of the notice.
- (3) The accidental omission to deliver notice of a general meeting to, or the non-receipt of a notice by, any person entitled to receive notice does not invalidate proceedings at that meeting.
- (4) General meetings must be open to the public.
- (5) The registrar must
 - (a) provide reasonable notice of each general meeting to the public, and
 - (b) provide to members of the public on request a copy of the notice given under subsection (1) in respect of the meeting.

Resolutions

32. Any 3 full pharmacists or pharmacy technicians, who are in good standing, may deliver a written notice to the registrar at least 60 days prior to the date of an annual or an extraordinary general meeting requesting the introduction of a resolution.

Voting at a General Meeting

33. (1) A full pharmacist or pharmacy technician present at a general meeting is entitled to 1 vote at the meeting.
- (2) In case of an equality of votes the chair of the general meeting does not have a casting or second vote in addition to the vote to which he or she is entitled as a full pharmacist or pharmacy technician, if any, and the proposed resolution does not pass.
- (3) Except as these bylaws otherwise provide, the most recent edition of Robert's Rules of Order governs the procedures at an annual or extraordinary general meeting.
- (4) A resolution passed at an annual or extraordinary general meeting is not binding on the board.

Proceedings at General Meetings

34. (1) Quorum is 25 registrants consisting of full pharmacists or pharmacy technicians, or both.
- (2) No business, other than the adjournment or termination of the meeting, may be conducted at a general meeting at a time when a quorum is not present.
- (3) If at any time during a general meeting there ceases to be a quorum present, business then in progress must be suspended until there is a quorum present.
- (4) In the case of a general meeting other than an extraordinary general meeting under section 30(5)(b),
- (a) if there is no quorum within 30 minutes from the time appointed for the start of the meeting, or
- (b) if there is no quorum within 30 minutes from any time when there is no quorum during the meeting,
- the meeting must be adjourned to one month later, at the same time and place, and those full pharmacists and pharmacy technicians who attend that later meeting will be deemed to be a quorum for that meeting.

- (5) In the case of an extraordinary general meeting under section 30(5)(b),
 - (a) if there is no quorum within 30 minutes from the time appointed for the start of the meeting, or
 - (b) if there is no quorum within 30 minutes from any time when there is no quorum during the meeting,
 the meeting must be adjourned and cancelled and no further action may be taken in respect of the request under section 30(5)(b) for that meeting.
- (6) In the absence of both the chair and the vice-chair of the board, an acting chair for a general meeting must be elected by a majority vote of the full pharmacists and pharmacy technicians present.
- (7) A general meeting may be adjourned from time to time and from place to place, but no business may be transacted at an adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (8) When a meeting is adjourned in accordance with subsection (4) or by resolution, notice of the rescheduled meeting must be delivered in accordance with section 31.

Notice to Public Representatives

- 35. Every notice or mailing to registrants must also be provided to public representatives serving on the board or a committee.

PART III – College Records

Body Responsible for Administering the *Freedom of Information and Protection of Privacy Act*

- 36. (1) The registrar is the “head” of the college for the purposes of the *Freedom of Information and Protection of Privacy Act*.
- (2) The registrar may authorize the deputy registrar, a person employed by the college or a person who has contracted to perform services for the college to perform any duty or exercise any function of the registrar that arises under the *Freedom of Information and Protection of Privacy Act*.

Fees for Information Requests

- 37. Subject to section 75 of the *Freedom of Information and Protection of Privacy Act*, an applicant who requests access to a college record under section 5 of the *Freedom of Information and Protection of Privacy Act* must pay the fees set out in the Schedule

of Maximum Fees in B.C. Reg. 323/93 for services required to comply with the information request.

Disclosure of Annual Report

38. The registrar must make each annual report under section 18(2) of the *Act* available electronically and free of charge on the college website, must notify registrants that the report is available, and must provide a paper copy of the report to any person on request upon payment of the fee set out in Schedule "D".

Disclosure of Registration Status

39. (1) If an inquiry about the registration status of a person is received by the board or the registrar, the registrar must disclose, in addition to the matters required by section 22 of the *Act*,
- (a) whether the discipline committee has ever made an order relating to the person under section 39 of the *Act* and the details of that order,
 - (b) whether the person has ever consented to an order under section 37.1 of the *Act* and the details of that order, and
 - (c) whether the person has ever given an undertaking or consented to a reprimand under section 36 of the *Act* and the details of that undertaking or reprimand.
- (2) When acting under subsection (1), the registrar must not release the name of, or information which might enable a person to identify
- (a) a patient, or
 - (b) another person, other than the registrant, affected by the matter,
- except with the consent of the patient or the other person.

Manner of Disposal of College Records Containing Personal Information

40. The board must ensure that a college record containing personal information is disposed of only by
- (a) effectively destroying a physical record by utilizing a shredder or by complete burning,
 - (b) erasing information recorded or stored by electronic methods on tapes, disks or cassettes in a manner that ensures that the information cannot be reconstructed,
 - (c) returning the record to the person the information pertains to, or
 - (d) returning the record to the registrant who compiled the information.

PART IV – Registration Classes of Registrants

41. The following classes of registrants are established:
- (a) full pharmacist;
 - (b) limited pharmacist;
 - (c) temporary ~~registrant~~pharmacist;
 - ~~(d)~~ temporary limited pharmacist;
 - ~~(e)~~ temporary student pharmacist;
 - ~~(e)~~~~(f)~~ temporary pharmacy technician;
 - ~~(d)~~~~(g)~~ student pharmacist;
 - ~~(e)~~~~(h)~~ pharmacy technician;
 - ~~(f)~~~~(i)~~ non-practising registrant.

Full Pharmacist Registration

42. (1) For the purposes of section 20(2) of the *Act*, the requirements for full pharmacist registration are
- (a) graduation with a degree or equivalent qualification from a pharmacy education program recognized by the board for the purpose of full pharmacist registration and specified in Schedule “C”,
 - (b) successful completion of the jurisprudence examination required by the registration committee,
 - (c) successful completion of an English language proficiency examination acceptable to the registration committee, if the person has not graduated from a pharmacy education program in Canada or the United States accredited by the Canadian Council for Accreditation of Pharmacy Programs or the Accreditation Council for Pharmacy Education,
 - (d) successful completion of the structured practical training required by the registration committee, if any,
 - (e) successful completion of the Pharmacy Examining Board of Canada Evaluating Examination, if the person has not graduated from a pharmacy education program in Canada or the United States accredited by the Canadian Council for Accreditation of Pharmacy Programs or the Accreditation Council for Pharmacy Education,

- (f) successful completion of the Pharmacy Examining Board of Canada Qualifying Examination - Part I and Part II,
- (g) evidence satisfactory to the registration committee that the person is of good character and fit to engage in the practice of pharmacy, and
- (h) receipt by the registrar of
 - (i) a signed application for full pharmacist registration in Form 4,
 - (ii) the application fee specified in Schedule "D",
 - (iii) a notarized copy, or other evidence satisfactory to the registration committee, of the person's degree or equivalent qualification, and that he or she is the person named therein,
 - (iv) a statutory declaration in Form 5,
 - (v) if applicable, the fee for the jurisprudence examination specified in Schedule "D",
 - (vi) a criminal record check authorization in the form required by the *Criminal Records Review Act*,
 - (vii) if the person has engaged in the practice of pharmacy or another health profession in another jurisdiction, an authorization for a criminal record check in that jurisdiction,
 - (viii) a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of the application, of the person's good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to engage in the practice of pharmacy or another health profession,
 - (ix) a certified passport size photograph of the person taken within one year prior to the date of application,
 - (x) a notarized copy, or other evidence satisfactory to the registration committee, of the person's Canadian citizenship or authorization to work in Canada, and
 - (xi) proof of professional liability insurance as required under section 81.

(1.1) If an applicant for registration does not complete the requirements for full registration in subsection (1) within 12 months from the date of application, the applicant must provide

- (a) a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of full registration, of the person's good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to engage in the practice of pharmacy or another health profession, and
 - (b) a notarized copy, or other evidence satisfactory to the registration committee, of the person's Canadian citizenship or authorization to work in Canada.
- (2) Despite subsection (1), the person may be granted full pharmacist registration if he or she
- (a) is registered in another Canadian jurisdiction as the equivalent of a full pharmacist and has provided notarized evidence, or other evidence satisfactory to the registration committee, of such registration and that he or she is the person named therein, and
 - (b) meets the requirements established in subsection (1)(g) and (h)(i) to (iv) and (vi) to (xi).
- (3) Despite subsection (1), the registration committee has discretion, in satisfying itself under section 20 of the *Act* that the person meets the conditions or requirements for registration as a full pharmacist member of the college, to consider whether the person's knowledge, skills and abilities are substantially equivalent to the standards of academic or technical achievement and the competencies or other qualifications established in subsection (1)(a), and to grant full pharmacist registration on that basis, if the person also meets the requirements established in subsection (1)(b) to (h).
- (4) A full pharmacist may use only the abbreviation "R.Ph."
- (5) A full pharmacist must not
- (a) delegate any aspect of practice to a pharmacy technician, or
 - (b) authorize a pharmacy technician to perform or provide any aspect of practice under supervision.

Certification of Practising Pharmacists for Drug Administration

43. (1) A practising pharmacist may apply to the registrar under this section for certification that the practising pharmacist is qualified and competent to perform a restricted activity under section 4(1) (c.1) of the Regulation.

- (2) The registrar must grant certification under this section if the practising pharmacist has
 - (a) provided evidence satisfactory to the registrar that the practising pharmacist has
 - (i) successfully completed within the year prior to application an education program in drug administration, approved by the board for the purposes of section 4.1(c) of the Regulation and specified in Schedule “C”,
 - (ii) a current certificate in cardiopulmonary resuscitation from a program approved by the board and specified in Schedule “C”, and
 - (iii) a current certificate in first aid from a program approved by the board and specified in Schedule “C”,
 - (b) submitted a signed application for certification in Form 13, and
 - (c) paid the fee specified in Schedule “D”.
- (3) If certification is granted under this section, the registrar must enter a notation of certification for drug administration in the register in respect of the practising pharmacist.
- (4) To maintain certification under this section, a practising pharmacist must declare upon registration renewal
 - (a) that he or she has successfully completed a continuing education program in drug administration approved by the board and specified in Schedule “C” if an injection has not been administered in the preceding three years, and
 - (b) that he or she has successfully completed a continuing education program in administering a drug by intranasal route approved by the board and specified in Schedule “C” if a drug has not been administered by intranasal route in the preceding three years, and
 - (c) maintain current certification in cardiopulmonary resuscitation from a program approved by the board and specified in Schedule “C”, and
 - (d) maintain current certification in first aid from a program approved by the board and specified in Schedule “C”.
- (5) The registrar must remove a practising pharmacist’s notation of certification from the register if the practising pharmacist fails to meet any of the requirements in subsection (4), and the practising pharmacist must not again perform a restricted activity under section 4(1) (c.1) of the Regulation until

- (a) the requirements in subsection (4) are met to the satisfaction of the registrar, and
- (b) the registrar has re-entered a notation of certification for drug administration in the register in respect of the practising pharmacist.

Intranasal Drug Administration

- 43.1 A practising pharmacist who has been certified under section 43(1) must complete the program specified in Schedule C on intranasal drug administration prior to administering an intranasal drug.

Limited Pharmacist Registration

44. (1) An applicant under section 42 or 52 may be granted limited pharmacist registration for a period of up to one year if
- (a) the applicant
 - (i) does not meet the requirements established in section 42(1)(b)(c)(e) and (f) or (3), or section 52(2)(a) and (c), as applicable,
 - (ii) meets the requirements established in section 42(1)(d), or section 52(2)(b), as applicable, and
 - (iii) is capable, in the opinion of the registration committee, of practising as a limited pharmacist without any risk to public health and safety, or
 - (b) the applicant
 - (i) meets the requirements established in section 42(1)(b)(c)(e) and (f) or (3), or section 52(2)(a) and (c), as applicable,
 - (ii) does not meet the requirements established in section 42(1)(d), or section 52(2)(b), as applicable, and
 - (iii) is capable, in the opinion of the registration committee, of practising as a limited pharmacist without any risk to public health and safety.
- (2) Limited pharmacist registration may be renewed twice, but in any case, the total period of registration in this class must not exceed 3 years.
- (3) Full pharmacist registration may be granted to a limited pharmacist who has met all the requirements in section 42(1) or (3), or section 52, as applicable.

- (4) A limited pharmacist may provide pharmacy services as if he or she is a full pharmacist, but only under the supervision of a full pharmacist approved by the registration committee for that purpose.
- (5) A limited pharmacist must not delegate any aspect of practice.
- (6) A limited pharmacist may use only the title “pharmacist (limited)” and must not use any abbreviations.

Temporary Registration

45. (1) Despite sections 42, ~~44, 46~~ and 47, a person may be granted temporary pharmacist registration, temporary limited pharmacist registration, temporary student pharmacist registration, or temporary pharmacy technician registration, ~~for a period of up to 90 days, if~~
- (a) ~~an emergency has been declared by the registrar in accordance with criteria established by or~~ the board declares there is immediate need for pharmacy services due to an actual or potential threat of serious harm to public safety, health, or welfare, or
 - (b) at the request of the Federal Minister of Health or the Provincial Health Officer.
- (2) ~~(b) For the purposes of section 20(2) of the Act, to be granted temporary pharmacist or temporary pharmacy technician registration, an applicant the person must:~~
- (i)(a) ~~is registered~~ hold registration in another jurisdiction in Canada or the United States as the equivalent of a full pharmacist or a pharmacy technician that is not subject to any practice limitations, restrictions or conditions in that jurisdiction, and
 - (ii) ~~has provided notarized evidence, or other evidence satisfactory to the registration committee, of such registration and that the person is the person named therein; or,~~
 - (b) be a former registrant whose registration has not been suspended, cancelled, or subject to any practice limitations, restrictions or conditions under the Act, and who was last registered as a full pharmacist or pharmacy technician no more than 3 years ago subject to section 20 and 39 of the Act, or
 - (c) be a non-practising registrant whose registration has not been suspended, cancelled, or subject to any practice limitations, restrictions or conditions under the Act, and who was last registered as a full pharmacist or pharmacy

technician no more than 3 years ago subject to section 20 and 39 of the Act.

- (2.1) For the purposes of section 20(2) of the Act, to be granted temporary limited pharmacist registration, an applicant must meet the conditions listed in section 44(1).
- (2.2) For the purposes of section 20(2) of the Act, to be granted temporary student pharmacist registration, an applicant must meet the conditions listed in section 46(1)(a) and (b).
- (3) Unless waived by the registrar, an applicant for temporary pharmacist registration, temporary limited pharmacist registration, temporary student pharmacist registration, or temporary pharmacy technician registration must deliver to the registrar
- (a) a signed application for temporary registration in Form TR,
 - (b) the fees specified in Schedule “D”,
 - (c) a statutory declaration in Form 5,
 - (d) a criminal record check authorization in the form required by the *Criminal Records Review Act*,
 - (e) if applicable, a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of the application, of the person’s good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to engage in the practice of pharmacy or another health profession,
 - (f) evidence satisfactory to the registration committee of the applicant’s identity,
 - (g) a notarized copy, or other evidence satisfactory to the registration committee, of the person’s Canadian citizenship or authorization to work in Canada, and
 - (h) proof of professional liability insurance as required under section 81.
- (24) Temporary pharmacist registration, temporary limited pharmacist registration, temporary student pharmacist registration, and temporary pharmacy technician registration may be cancelled on a date determined by the registration committee or the registrar. ~~the registration of a temporary pharmacist or temporary pharmacy technician may be renewed once for an additional period of up to 90 days.~~

- (35) A temporary pharmacist who meets the requirement under section 45(2)(a), (b), or (c) may:
- (a) provide services as if he or she is a full pharmacist, and
 - (i) may apply for certification, and be certified, under section 43 and 43.1, or
 - (ii) may be certified to perform a restricted activity under section 4(1)(c.1) of the Regulation for the duration of the temporary registration if the person has
 - 1) equivalent certification to perform drug administration in another jurisdiction in Canada or the United States, or has administered a drug by injection and by intranasal route within the past 3 years, and
 - a) despite subsection (5)(a)(ii)(1), if the equivalent certification does not include administration of a drug by intranasal route, an applicant must not administer a drug intranasally, and
 - 2) current certification in cardiopulmonary resuscitation and first aid; and
 - (b) may use only the title “pharmacist (temporary)” and must not use any abbreviations.
- (46) A temporary pharmacy technician who meets the requirement under section 45(2)(a), (b), or (c) may:
- (a) provide services as if he or she is a pharmacy technician; and
 - (b) use only the title “pharmacy technician (temporary)” and must not use any abbreviations.
- ~~(5) A temporary pharmacist may use only the title “pharmacists (temporary)” and must not use any abbreviations.~~
- ~~(6) A temporary pharmacy technician may use only the title “pharmacy technician (temporary)” and must not use any abbreviations.~~
- (7) A temporary limited pharmacist who meets the requirements under section 45(2.1) may:
- (a) only provide pharmacy services under the supervision of a full pharmacist and must not delegate any aspect of practice; and
 - (b) use only the title “limited pharmacist (temporary)” and must not use any abbreviations.

- (8) A temporary student pharmacist who meets the requirements under section 45(2.2) may:
 - (a) only provide pharmacy services under the supervision of a full pharmacist; and
 - (b) use only the title “student pharmacist (temporary)” and must not use any abbreviations.

Student Pharmacist Registration

- 46. (1) A person may be granted student pharmacist registration if the person
 - (a) is enrolled as a student in a pharmacy education program recognized by the board for the purpose of full pharmacist registration and specified in Schedule “C”,
 - (b) provides evidence satisfactory to the registration committee that the person is of good character and fit to engage in the practice of pharmacy, and
 - (c) has delivered to the registrar
 - (i) a signed application for registration in Form 6,
 - (ii) the application fee specified in Schedule “D”,
 - (iii) a notarized copy, or other evidence satisfactory to the registration committee of the person’s enrolment and educational standing, and that he or she is the person named therein,
 - (iv) a statutory declaration in Form 5,
 - (v) a criminal record check authorization in the form required under the *Criminal Records Review Act*,
 - (vi) if the person has engaged in the practice of pharmacy or another health profession in another jurisdiction, an authorization for a criminal record check in that jurisdiction,
 - (vii) a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of the application, of the person’s good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to engage in the practice of pharmacy or another health profession,

- (viii) a certified passport size photograph of the person taken within one year prior to the date of application, and
 - (ix) a notarized copy, or other evidence satisfactory to the registration committee, of the person's Canadian citizenship or authorization to work in Canada.
- (2) A person described in subsection (1)(a) must be registered under this section
 - (a) within 6 months of their enrolment as a student in the pharmacy education program, and
 - (b) before undertaking a period of structured practical training or providing pharmacy services.
- (3) A person who is enrolled as a student in a pharmacy education program that is not recognized by the board for the purpose of registration may be granted student registration if the applicant meets all requirements established in subsection (1)(b) and (c).
- (4) A person described in subsection (3) must be registered under this section before undertaking a period of structured practical training, or providing pharmacy services.
- (5) A student pharmacist may only provide pharmacy services while under the supervision of a full pharmacist
- (5.1) Despite subsection (5), a student pharmacist may only perform a restricted activity under section 4(1)(c.1) of the Regulation while under the supervision of
 - (a) a full pharmacist who is certified under section 43, or
 - (b) a person who is
 - (i) not a member of the college,
 - (ii) registered as a member of another college established or continued under the Act, and
 - (iii) authorized under the Act to perform the restricted activity in the course of practising the designated health profession for which the other college is established or continued.
- (6) The registration of a student pharmacist may be renewed if he or she
 - (a) remains enrolled in a pharmacy education program described in subsection 1(a),

- (b) applies in writing in a form acceptable to the registration committee,
 - (c) pays any outstanding fine, fee, debt or levy owed to the college, and
 - (d) pays the fee specified in Schedule “D”.
- (7) A student pharmacist must not delegate any aspect of practice.
- (8) A student registrant may use only the title “pharmacist (student)” and must not use any abbreviations.

Pharmacy Technician Registration

47. (1) For the purposes of section 20(2) of the *Act*, the requirements for pharmacy technician registration are
- (a) graduation with a diploma or certificate from a pharmacy technician education program recognized by the board for the purpose of pharmacy technician registration and specified in Schedule “C”,
 - (b) successful completion of the jurisprudence examination required by the registration committee,
 - (c) successful completion of an English language proficiency examination acceptable to the registration committee, if the person has not graduated from a pharmacy technician education program in Canada accredited by the Canadian Council for Accreditation of Pharmacy Programs.
 - (d) successful completion of the structured practical training required by the registration committee, if any,
 - (e) successful completion of the Pharmacy Examining Board of Canada Evaluating Examination, if the person has not graduated from a pharmacy technician education program in Canada accredited by the Canadian Council for Accreditation of Pharmacy Programs.
 - (f) successful completion of the Pharmacy Examining Board of Canada Pharmacy Technician Qualifying Examination – Part I and Part II,
 - (g) evidence satisfactory to the registration committee that the person is of good character and fit to engage in practice as a pharmacy technician, and
 - (h) receipt by the registrar of
 - (i) a signed application for registration in Form 7,
 - (ii) the application fee specified in Schedule “D”,

- (iii) a notarized copy, or other evidence satisfactory to the registration committee, of the person's diploma, certificate or equivalent qualification, and that he or she is the person named therein,
- (iv) a statutory declaration in Form 5,
- (v) if applicable, the fee for the jurisprudence examination specified in Schedule "D",
- (vi) a criminal record check authorization in the form required by the *Criminal Records Review Act*,
- (vii) if the person has practised as a pharmacy technician or in another health profession in another jurisdiction, an authorization for a criminal record check in that jurisdiction,
- (viii) a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of the application, of the person's good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to practise as a pharmacy technician or in another health profession,
- (ix) a certified passport size photograph of the person taken within one year prior to the date of application,
- (x) a notarized copy, or other evidence satisfactory to the registration committee, of the person's Canadian citizenship or authorization to work in Canada, and
- (xi) proof of professional liability insurance as required under section 81.

(1.1) If an applicant for registration does not complete the requirements for full registration in subsection (1) within 12 months from the date of application, the applicant must provide

- (a) a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of full registration, of the person's good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to engage in the practice of pharmacy or another health profession, and
- (b) a notarized copy, or other evidence satisfactory to the registration committee, of the person's Canadian citizenship or authorization to work in Canada.

- (2) Despite subsection (1), the person may be granted pharmacy technician registration if he or she
 - (a) is registered in another Canadian jurisdiction as the equivalent of a pharmacy technician and has provided evidence, satisfactory to the registration committee, of such authorization and that he or she is the person named therein, and
 - (b) meets the requirements established in subsection (1)(g) and (h)(i) to (iv) and (vi) to (xi).
- (3) Despite subsection (1), the registration committee has discretion, in satisfying itself under section 20 of the *Act* that the person meets the conditions or requirements for registration as a pharmacy technician member of the college, to consider whether the person's knowledge, skills and abilities are substantially equivalent to the standards of academic or technical achievement and the competencies or other qualifications established in subsection (1)(a), and to grant full pharmacy technician registration on that basis, if the person also meets the requirements established in subsection (1)(b) to (h).
- (4) Despite subsection (1), the person may be granted pharmacy technician registration if he or she
 - (a) applies on or before December 31, 2015,
 - (b) has worked for at least 2000 hours as the equivalent of a pharmacy assistant in the 3 year period immediately preceding the date of application,
 - (c) has
 - (i) successfully completed the Pharmacy Examining Board of Canada Evaluating Examination, or
 - (ii) been certified as the equivalent of a pharmacy technician in the Province of Ontario or Province of Alberta prior to January 1, 2009, or in another jurisdiction recognized by the registration committee, or
 - (iii) successfully completed an accredited pharmacist degree program in Canada or in the continental United States,
 - (d) has successfully completed the pharmacy technician bridging programs, and
 - (e) meets the requirements in subsection (1)(b) to (d) and (f) to (h).
- (5) A pharmacy technician must not

- (a) perform a restricted activity under section 4(1)(a) or (c.1) of the Regulation,
 - (b) act under section 25.92 of the *Act*, or
 - (c) be appointed as a pharmacy manager.
- (6) A pharmacy technician may use only the title “pharmacy technician” and may use only the abbreviation “R.Ph.T.”.

Non-Practising Registration

48. (1) A full pharmacist or pharmacy technician may be granted non-practising registration if the registrar has received
- (a) a signed application for non-practising registration in Form 8,
 - (b) the registration fee specified in Schedule “D”,
 - (c) a statutory declaration in Form 5, and
 - (d) a criminal record check authorization in the form required under the *Criminal Records Review Act*.
- (2) A non-practising registrant must not provide pharmacy services in British Columbia.
- (3) A non-practising registrant who was formerly a full pharmacist may use only the title “pharmacist (non-practising)” and must not use any abbreviations.
- (4) A non-practising registrant who was formerly a pharmacy technician may use only the title “pharmacy technician (non-practising)” or “technician (non-practising)” and must not use any abbreviations.

Certificate of Registration and Registration Card

49. (1) The registrar must issue a certificate in Form 9 to a person who is granted full pharmacist or pharmacy technician registration.
- (2) A registration card must be issued to a person who is granted registration, and is valid from the date issued until the date shown on the card.

Examinations

50. (1) An applicant who fails a required examination under this Part, may write the examination again to a maximum of 4 times except where the Pharmacy Examining Board of Canada for its examinations, determines otherwise.
- (2) If an invigilator has reason to believe that an applicant has engaged in improper conduct during the course of an examination, the invigilator must make a report to the registration committee, and

may recommend that the registration committee take one or more of the following courses of action:

- (a) fail the applicant;
 - (b) pass the applicant;
 - (c) require the applicant to rewrite the examination;
 - (d) disqualify the applicant from participating in any examination for a period of time.
- (3) After considering a report made under subsection (2), the registration committee may take one or more of the courses of action specified in subsection (2).
- (4) An applicant disqualified under subsection 2(d) must be provided with written reasons for disqualification.

Registration Renewal

51. (1) To be eligible for a renewal of registration, a registrant must
 - (a) provide the registrar with a completed Form 10,
 - (b) pay the registration renewal fee specified in Schedule “D”,
 - (c) pay any other outstanding fine, fee, debt or levy owed to the college,
 - (d) attest that he or she is in compliance with the *Act*, the regulations, and these bylaws, and is in compliance with any limits or conditions imposed on his or her practice under the *Act*,
 - (e) meet all applicable requirements of the quality assurance program under Part V,
 - (f) if certified under section 43, meet all applicable requirements of section 43(4),
 - (g) provide proof of professional liability insurance as required under section 81, and
 - (h) provide an authorization for a criminal record check in the form required under the *Criminal Records Review Act*, if the college does not have a valid authorization on file.
- (2) Form 10 must be delivered to each registrant no later than 30 days before the registration renewal date and must describe the consequences of late payment and non-payment of fees.
- (3) Each registrant must submit the monies required under subsection (1) and a completed Form 10 to the college on or before the registration expiry date.
- (4) On receipt of the monies required under subsection (1) and a completed Form 10, the registrar must issue a receipt stating that the registrant is, subject to his or her compliance with the *Act*, the regulations, and the bylaws, entitled to practice the profession of pharmacy or practise as a pharmacy technician, as applicable, in the Province of British Columbia as a member of the college.
- (5) If a registrant fails to submit the monies required under subsection (1) and a completed Form 10 on or before the registration expiry date, he or she ceases to be registered.
- (6) In this section, “registrant” does not include a student pharmacist.

Reinstatement

52. (1) The registration of a former registrant or a non-practising registrant, whose registration is not suspended or cancelled under the *Act* and

who has been out of practice for more than 90 days but less than 6 years must, subject to sections 20 and 39 of the *Act*, be reinstated by the registration committee if the former registrant or non-practising registrant

- (a) has met all the applicable requirements of the quality assurance program approved by the board, and
 - (b) has delivered to the registrar
 - (i) a signed application for reinstatement in Form 11,
 - (ii) a statutory declaration in Form 5,
 - (iii) an authorization for a criminal record check in the form required by the *Criminal Records Review Act*, and
 - (iv) the registration reinstatement fee and transfer fee, if applicable, specified in Schedule “D”.
- (2) The registration of a former registrant or a non-practising registrant, whose registration is not suspended or cancelled under the *Act* and who has been out of practice for 6 years or more must, subject to sections 20 and 39 of the *Act*, be reinstated by the registration committee if the former registrant or non-practising registrant
- (a) successfully completes the jurisprudence examination required by the registration committee,
 - (b) successfully completes the structured practical training required by the registration committee,
 - (c) successfully completes the Pharmacy Examining Board of Canada Qualifying Examination - Part II, and
 - (d) has delivered to the registrar
 - (i) a signed application for reinstatement in Form 11,
 - (ii) a statutory declaration in Form 5,
 - (iii) an authorization for a criminal record check in the form required by the *Criminal Records Review Act*, and
 - (iv) the registration reinstatement and transfer fee, if applicable specified in Schedule “D”.

Reinstatement Following Late Registration Renewal

53. The registration of a former registrant who ceased to be registered under section 51(5) must, subject to sections 20 and 39 of the *Act*, be reinstated by the registration committee if the former registrant
- (a) applies for reinstatement in Form 11 not later than 90 days following the expiry of his or her registration,

- (b) meets the requirements of section 52(1),
- (c) is not in contravention of the *Act*, the regulations, or these bylaws, and
- (d) pays the registration reinstatement and late registration renewal fees specified in Schedule "D".

Registration Information

- 54. (1) For the purposes of section 21(2)(f) of the *Act*, the registrar must enter and maintain on the register the most recent electronic mail address for each registrant.
- (2) A registrant must notify the registrar immediately of any change of name, address, telephone number, electronic mail address, names and addresses of the pharmacies where the registrant provides pharmacy services, or any other registration information previously provided to the registrar.

PART V – Quality Assurance Quality Assurance Program

- 55. (1) In this Part, "**program**" means the quality assurance program established by the board in accordance with this section.
- (2) The program consists of the following:
 - (a) continuing professional development;
 - (b) assessment of professional performance.

Continuing Professional Development

- 56. (1) Each full pharmacist and pharmacy technician must complete learning activities for the purpose of continuing professional development, in accordance with the policy approved by the board.
- (2) Each full pharmacist and pharmacy technician must
 - (a) keep records in a form satisfactory to the quality assurance committee of the learning activities that the full pharmacist or pharmacy technician undertakes for the purpose of meeting the requirement established in subsection (1), and
 - (b) provide, on the request of and in accordance with the direction of the quality assurance committee, copies of the records referred to in paragraph (a).
- (3) The quality assurance committee may conduct a review of the records provided under subsection 2(b).

Assessment of Professional Performance

- 56.1 (1) The quality assurance committee may require a full pharmacist or pharmacy technician to undergo an assessment of professional performance
- (a) upon referral from the practice review committee under section 15.1(5), or
 - (b) if the quality assurance committee determines an assessment is appropriate in the circumstances upon a review of records conducted under section 56(3).
- (2) For the purpose of an assessment under subsection (1) the quality assurance committee or an assessor appointed by the quality assurance committee may do one or more of the following:
- (a) conduct an interview of the full pharmacist or pharmacy technician;
 - (b) assess the practice competency of the full pharmacist or pharmacy technician;
 - (c) require the full pharmacist or pharmacy technician to undergo any other type of assessment determined by the quality assurance committee to be appropriate in the circumstances.

PART VI – Inquiries and Discipline Disposition of Complaints by Registrar

56.2 The registrar is authorized to act under section 32(3) of the *Act*.

Consent Orders

57. The record of an undertaking or consent given under section 36 of the *Act*, a consent order under section 37.1 of the *Act*, or an agreement under section 32.2(4)(b) or 32.3(3)(b) of the *Act*, must
- (a) include any consent to a reprimand or to any other action made by the registrant under section 32.2(4)(b), 32.3(3)(b), 36 or 37.1 of the *Act*,
 - (b) include any undertaking made by the registrant under section 36 of the *Act*,
 - (c) specify the length of time that an undertaking specified in paragraph (b) is binding on the registrant,
 - (d) specify the procedure that the registrant may follow to be released from an undertaking specified in paragraph (b), and
 - (e) subject to sections 22 and 39.3 of the *Act* and sections 39(1) and 60(1), specify which limits or conditions of the

undertaking, consent order or agreement may be published, disclosed to the public, or both.

Notice of Disciplinary Committee Action Under Section 39.1 of Act

- 57.1 The discipline committee must deliver notice to a registrant not fewer than 14 days before making an order under section 39.1 of the *Act* in respect of the registrant.

Citation for Disciplinary Hearing

58. (1) On the direction of a panel of the discipline committee, the registrar may join one or more complaints or other matters which are to be the subject of a discipline hearing in one citation as appropriate in the circumstances.
- (2) On the direction of a panel of the discipline committee, the registrar may sever one or more complaints or other matters which are to be the subject of a discipline hearing as appropriate in the circumstances.
- (3) On the direction of a panel of the discipline committee, the registrar may amend a citation issued under section 37 of the *Act*.
- (4) If a citation is amended under subsection (3) prior to a discipline hearing, the amended citation must be delivered to the respondent by personal service or sent by registered mail to the respondent at the last address for the respondent recorded in the register not fewer than 14 days before the date of the hearing.
- (5) If a citation is amended under subsection (3) prior to a discipline hearing, and the amended citation changes the date, time or place of the hearing, the registrar must notify any complainant of the amendment not fewer than 14 days before the date of the hearing.

Hearings of Discipline Committee

59. (1) No person may sit on the discipline committee while he or she is a member of the inquiry committee.
- (2) No member of the discipline committee may sit on the panel hearing a matter in which he or she:
- (a) was involved as a member of the inquiry committee, or
 - (b) has had any prior involvement.
- (3) Information about the date, time and subject matter of the hearing must be provided to any person on request.

- (4) The discipline committee must provide notice by registered mail or by personal service to a person who is required to attend a hearing under section 38(6) of the *Act* in Form 12.
- (5) All discipline hearings must be recorded and any person may obtain, at his or her expense, a transcript of any part of the hearing which he or she was entitled to attend.

Notice of Disciplinary Decision

- 60. (1) In addition to any notification required under section 39.3 of the *Act* with respect to any of the actions referred to in section 39.3(1)(a) to (e) of the *Act*, the registrar
 - (a) must notify all registrants,
 - (b) must notify the regulatory bodies governing the practice of pharmacy or the services of pharmacy technicians in every other Canadian jurisdiction, and
 - (c) may notify any other governing body of a health profession inside or outside of Canada.
- (2) Notification provided to all registrants under subsection (1)(a)
 - (a) must include all information included in the public notification under section 39.3 of the *Act*, and
 - (b) unless otherwise directed by the inquiry committee or the discipline committee, as the case may be, must exclude any information withheld from the public notification under section 39.3(3) or (4) of the *Act*.
- (3) Unless otherwise directed by the inquiry committee or the discipline committee, as the case may be, notification provided to other regulatory or governing bodies under subsection (1)(b) or (c) may include information that has been withheld from the public notification under section 39.3(3) or (4) of the *Act*.

Retention of Discipline Committee and Inquiry Committee Records

- 61. Records of the inquiry committee and discipline committee must be retained permanently.

Registrant Under Suspension

- 62. (1) If the registration of a registrant is suspended, the registrant must
 - (a) not engage in the practice of pharmacy or provide the services of a pharmacy technician,
 - (b) not hold himself or herself out as a registrant,

- (c) not hold office in the college,
 - (d) not be a manager,
 - (e) not make appointments for patients or prospective patients,
 - (f) remove the registrant's name and any sign relating to the registrant's practice from any premises where the registrant practiced pharmacy or provided the services of a pharmacy technician and any building in which any such premises are located,
 - (g) not contact or communicate with patients or prospective patients, except for the following purposes:
 - (i) to advise a patient or a prospective patient of the fact and duration of the suspension, and
 - (ii) to advise a patient or prospective patient that another registrant will continue to act or provide services in the suspended registrant's place, or
 - (iii) to refer a patient or prospective patient to another registrant, who is in good standing.
 - (h) pay any fee required by the college when due in order to remain a registrant and any other outstanding fine, fee, debt or levy owed to the college, and
 - (i) immediately surrender his or her registration card to the registrar.
- (2) No registrant or former registrant is entitled to any refund of any fine, fee, debt or levy paid to the college solely on the basis that it was paid during or in relation to a period of suspension from practice.
- (3) During the period of suspension,
- (a) a suspended full pharmacist may permit another full pharmacist in good standing to practice pharmacy, and
 - (b) a suspended pharmacy technician may permit a full pharmacist or another pharmacy technician, in good standing, to provide pharmacy services,

in the premises where the full pharmacist or pharmacy technician formerly practiced pharmacy or provided pharmacy services, as applicable.

Fines

63. The maximum amount of a fine that may be ordered by the discipline committee under section 39(2)(f) of the *Act* is \$100,000.

PART VII –Registrant Records

Definitions

64. In this Part, “**patient’s representative**” means
- (a) a “committee of the patient” under the *Patient's Property Act*,
 - (b) the parent or guardian of a patient who is under 19 years of age,
 - (c) a representative authorized by a representation agreement under the *Representation Agreement Act* to make or help in making decisions on behalf of a patient,
 - (d) a decision maker or guardian appointed under section 10 of the *Adult Guardianship Act*, or
 - (e) a temporary substitute decision maker chosen under section 16 of the *Health Care (Consent) and Care Facility (Admission) Act*.

Purpose for which Personal Information may be Collected

65. No registrant may collect personal information regarding a patient without the patient’s consent unless
- (a) the information relates directly to and is necessary for providing health care services to the patient or for related administrative purposes, or
 - (b) the collection of that information is expressly authorized by or under an enactment.

Record Keeping

- 65.1 (1) All records required to be kept under the bylaws of the college or other legislation that regulates the practice of pharmacy shall be readable, complete and filed systematically by a registrant in a manner that is secure, auditable and allows for easy retrieval.
- (2) Notwithstanding subsection (1), a prescription record that is valid must be retrievable immediately.
- (3) For purposes of subsection (2):
- (a) prescriptions for oral contraceptives are valid for a period of up to two years from the prescribing date; and
 - (b) prescriptions other than for oral contraceptives are valid for a period of up to one year from the prescribing date.

- (4) With respect to prescriptions for drugs included in the controlled prescription program, the original prescription form must be retained, regardless of whether or not such prescription form has also been stored electronically.
- (5) Prescriptions stored electronically must accurately reflect the original prescription, including the colour composition of that prescription.
- (6) A registrant who creates and stores electronic records must do so using the equipment, software and systems prescribed by subsections 23.3(1) and 23.3(2) of the Pharmacy Operations and Drug Scheduling Act Bylaws.

Source of Personal Information

- 66. (1) A registrant must collect personal information about a patient directly from the patient, unless the patient otherwise consents.
- (2) Despite subsection (1), a registrant may collect personal information about a patient from another person if he or she has reasonable grounds to believe
 - (a) that the patient has been made aware of the matters set out in section 67(1) and has authorized collection of the personal information from another person,
 - (b) that the patient is unable to give his or her authority and the registrant, having made the patient's representative aware of the matters set out in section 67(1), collects the information from the representative or the representative authorizes collection from another person,
 - (c) that compliance with subsection (1) would:
 - (i) prejudice the best interests of the patient,
 - (ii) defeat the purpose or prejudice the use for which the information is collected, or
 - (iii) prejudice the safety of any person,
 - (d) that compliance with subsection (1) is not reasonably practicable in the circumstances of the particular case,
 - (e) that the collection is for the purpose of assembling a family or genetic history of a person and is collected directly from that person,
 - (f) that the information is publicly available,
 - (g) that the information:

- (i) will not be used in a form in which the patient concerned is identified, or
 - (ii) will be used for statistical or research purposes and will not be published in a form that could reasonably be expected to identify the patient.
- (h) that non-compliance with subsection (1) is necessary if the information is about law enforcement or anything referred to in sections 15(1) or (2) of the *Freedom of Information and Protection of Privacy Act*.

Collection of Personal Information

67. (1) If a registrant collects personal information directly from a patient, or from a patient's representative, the registrant must take such steps as are, in the circumstances, reasonable to ensure that the patient or patient's representative is aware of
- (a) the fact that the personal information is being collected,
 - (b) the purpose for which the personal information is being collected,
 - (c) the intended recipients of the personal information,
 - (d) whether or not the supply of the personal information is voluntary or mandatory and, if mandatory, the legal authority for collecting the personal information,
 - (e) the consequences, if any, for that patient if all or any part of the requested personal information is not provided, and
 - (f) the rights of access to personal information provided in section 80.
- (2) The steps referred to in subsection (1) must be taken before the personal information is collected or, if that is not practicable, as soon as practicable after the personal information is collected.
- (3) A registrant is not required to take the steps referred to in subsection (1) in relation to the collection of personal information from a patient, or the patient's representative, if the registrant has taken those steps in relation to the collection, from the patient or patient's representative, of the same information or information of the same kind for the same or a related purpose, on a recent previous occasion.
- (4) Despite subsection (1), a registrant is not required to comply with subsection (1) if the registrant believes on reasonable grounds
- (a) that non-compliance is authorized by the patient concerned,

- (b) that compliance would:
 - (i) prejudice the interests of the patient concerned, or
 - (ii) defeat the purpose or prejudice the use for which the information is collected,
- (c) that compliance is not reasonably practicable in the circumstances of the particular case, or
- (d) that the information is about law enforcement or anything referred to in sections 15(1) or (2) of the *Freedom of Information and Protection of Privacy Act*.

Manner of Collection of Personal Information

68. Personal information must not be collected by a registrant
- (a) by unlawful means, or
 - (b) by means that in the circumstances intrude to an unreasonable extent upon the personal affairs of the patient concerned.

Accuracy of Personal Information

69. (1) The registrant must make every reasonable effort to ensure that personal information collected about patients is current and is legibly, accurately and completely recorded.
- (2) In addition to correcting personal information in a record in accordance with section 70, a registrant who discovers an error or omission in such a record must amend the record to correct the error or omission and that amendment must reflect the original record entry, the identity of the registrant amending the record, the date of the amendment and the reasons for the amendment.

Right to Request Correction of Personal Information

70. (1) A person who believes there is an error or omission in a record containing his or her personal information may request that the registrant having the record in his or her custody or control correct the information.
- (2) If, after receiving a request for correction under subsection (1):
- (a) the registrant disagrees that there is an error or omission in the record, the registrant must note the request in the record with particulars of the correction that was sought; or,
 - (b) the registrant agrees that there is an error or omission in the record, the registrant must amend the record to correct the error or omission and that amendment must reflect the original

record entry, the identity of the registrant amending the record, the date of the amendment, and the reasons for the amendment.

Use of Personal Information

71. A registrant may use personal information about a patient only
- (a) for the purpose of providing health care services to, or performing health, care services for, the patient, or for a related administrative purpose, or
 - (b) for a use or disclosure consistent with a purpose specified in paragraph (a)
 - (i) if the patient has consented to the use, or
 - (ii) for a purpose for which that information may be disclosed by the registrant under section 72 or otherwise under the *Act*.

Disclosure of Personal Information

72. A registrant must maintain confidentiality of personal information about a patient, and may disclose personal information about a patient only
- (a) if the patient concerned has consented to the disclosure,
 - (b) for the purpose of providing health care services to, or performing health care services for, the patient, or for a related administrative purpose, or for a disclosure consistent with either purpose,
 - (c) for the purpose of complying with an enactment of, or an arrangement or agreement made under an enactment of, British Columbia or Canada,
 - (d) for the purpose of complying with a subpoena, warrant or order issued or made by a court, person or body with jurisdiction to compel the production of information,
 - (e) to an employee of, or contractor providing services to, the registrant, if the information is necessary for the performance of the duties of, or for the protection of the health or safety of, the employee or contractor,
 - (f) to a lawyer acting for the registrant, for use in civil or criminal proceedings involving the registrant,
 - (g) if necessary to comply with the *Coroners Act*,
 - (h) if necessary to comply with the *Ombudsman Act*,

- (i) for the purposes of
 - (i) collecting a debt or fine owing by a patient to the registrant, or
 - (ii) making a payment owing by the patient to a registrant,
- (j) to an auditor, the college or any other person or body authorized by law, for audit purposes,
- (k) if the registrant believes on reasonable grounds that there is a risk of significant harm to the health or safety of any person and that the use or disclosure of the information would reduce that risk,
- (l) so that the next of kin or a friend of an injured, ill or deceased individual may be contacted,
- (m) in accordance with the *Act*, the regulation, or these bylaws, or
- (n) as otherwise required by law.

Definition of Consistent Purpose

73. A use or disclosure of personal information is consistent with the purposes of providing health care services to a patient or related administrative purposes under sections 71 and 72 if the use or disclosure has a reasonable and direct connection to either purpose.

Storage of Personal Information

74. A registrant must ensure that all records pertaining to his or her practice, and containing personal information about patients are safely and securely stored
- (a) at the pharmacy, or
 - (b) off site.

Manner of Disposal of Records

75. A registrant must ensure that records are disposed of or destroyed only by
- (a) transferring the record to another registrant, or
 - (b) destroying the records in a manner that ensures that they cannot be reconstructed.

Registrant Ceasing to Practice

76. (1) Except where records must be retained for the purpose of Part 3 of the *Act* and Part 3 of the *Pharmacy Operations and Drug Scheduling Act*, in any case where a pharmacy is closed or a

registrant ceases to practise, for any reason, the records referred to in section 74 must be transferred in accordance with this Part, and the college must be notified and provided with a written summary of the steps taken to transfer those records.

- (2) A registrant must make appropriate arrangements to ensure that, in the event that the registrant dies or becomes unable to practise for any reason and is unable to dispose of records referred to in section 74 those records will be safely and securely transferred to another registrant.
- (3) A registrant who transfers records containing personal information about a patient transferred in accordance with subsection (1) or (2) must notify the patient.

Protection of Personal Information

77. (1) A registrant must protect personal information about patients by making reasonable security arrangements against such risks as unauthorized access, collection, use, disclosure or disposal.
- (2) A registrant must take reasonable measures to ensure that a third party, including a volunteer, employee or contractor of the registrant, or a limited pharmacist does not access, collect, use, disclose, store or dispose of personal information about patients except in accordance with this Part.

Contracts for Handling Personal Information

78. A registrant must ensure that, if personal information about patients is transferred to any person or service organization for processing, storage or disposal, a contract is made with that person which includes an undertaking by the recipient that confidentiality and physical security will be maintained.

Remedying a Breach of Security

79. A registrant must take appropriate measures to remedy any unauthorized access, use, disclosure or disposal of personal information about patients under this Part as soon as possible after the breach is discovered, including
 - (a) taking steps to recover the personal information or to ensure its disposal if it cannot be recovered,
 - (b) taking steps to ensure that any remaining personal information is secured,
 - (c) notifying
 - (i) anyone affected by the unauthorized access including patients and other health care providers,

- (ii) the college, and
- (iii) law enforcement officials, if criminal action may have contributed to the unauthorized action, and
- (d) modifying existing security arrangements to prevent a re-occurrence of the unauthorized access.

Patient Access to Personal Information

80. (1) For the purposes of this section, “access to” means the opportunity to examine or make copies of the original record containing personal information about a patient.
- (2) If a patient or a patient’s representative makes a request for access to personal information about the patient, the registrant must comply as soon as practical but not more than 45 days following the request by
- (a) providing access to the patient or patient’s representative,
 - (b) providing access to the remainder of the personal information if that information excepted from disclosure under subsection (3) can reasonably be severed, or
 - (c) providing written reasons for the refusal of access to the personal information or to any portion thereof.
- (3) The registrant may refuse to disclose personal information to a patient or a patient’s representative
- (a) if there is a significant likelihood of a substantial adverse effect on the physical, mental or emotional health of the patient,
 - (b) if there is a significant likelihood of harm to a third party, or
 - (c) if the disclosure could reasonably be expected to disclose personal information regarding another individual.
- (4) If a patient or a patient’s representative requests a copy of an original record containing personal information about the patient to which a registrant has given the patient or patient’s representative access, a copy must be provided if it can reasonably be reproduced.
- (5) A registrant may charge a reasonable fee for the reproduction of personal information which does not exceed the fee specified in Schedule “G”.
- (6) Subject to subsection (3), a patient under 19 years of age may have access to a record if, in the opinion of the registrant, the patient is capable of understanding the subject matter of the record.

- (7) Except if authorized by the patient, a registrant must not provide access to the records of a patient who is under 19 years of age to the guardian or parent of the patient if the subject matter of the record is health care which was provided without the consent of a parent or guardian in accordance with the requirements of section 17 of the *Infants Act*.

Part VIII – General Liability Insurance

81. (1) Each registrant, other than a student registrant or a non-practising registrant, must obtain and at all times maintain professional liability insurance coverage with a limit of liability not less than \$2,000,000 insuring against liability arising from an error, omission or negligent act of the registrant.
- (2) Each registrant, other than a student registrant or a non-practising registrant, must obtain and at all times maintain professional liability insurance coverage with a limit of liability not less than \$2,000,000 insuring against liability arising from an error, omission or negligent act of an employee of the registrant.

Part IX – Marketing and Advertising

Definitions

82. In this Part:
- "advertisement"** means the use of space or time in a public medium, or the use of a commercial publication such as a brochure or handbill, to communicate with the general public, or a segment thereof, for the purpose of promoting professional services or enhancing the image of the advertiser;
- "marketing"** includes
- (a) an advertisement,
 - (b) any publication or communication in any medium with any patient, prospective patient or the public generally in the nature of an advertisement, promotional activity or material, a listing in a directory, a public appearance or any other means by which professional services are promoted, and
 - (c) contact with a prospective client initiated by or under the direction of a registrant.

Marketing and Advertising

83. (1) When advertising pharmacy services that are required by legislation, the statement, "Required in all British Columbia

Pharmacies”, must accompany the advertising and must be of the same size and prominence as all other print in the advertising.

- (2) Schedule I drug price advertising must include
 - (a) the proprietary (brand) name, if any, for the drug and/or the device,
 - (b) the drug product’s generic name and the manufacturer’s name,
 - (c) the dosage form and strength,
 - (d) total price for a specific number of dosage units or quantity of the drug product, and
 - (e) the phrase “only available by prescription”.
- (3) Where Schedule I drug price advertising includes direct or indirect reference to a professional fee charged, the total prescription price must also be incorporated into the advertisement, and both figures must be featured equally.
- (4) Schedule I drug price advertising must not include any reference to the safety, effectiveness or indications for use of the advertised prescription drug products or compare the fees charged by the registrant with those charged by another registrant.
- (5) Any marketing undertaken or authorized by a registrant in respect of his or her professional services must not be
 - (a) false,
 - (b) inaccurate,
 - (c) reasonably expected to mislead the public, or
 - (d) unverifiable.
- (6) Marketing violates subsection (5) if it
 - (a) is calculated or likely to take advantage of the weakened state, either physical, mental or emotional, of the recipient or intended recipient,
 - (b) is likely to create in the mind of the recipient or intended recipient an unjustified expectation about the results which the registrant can achieve,
 - (c) implies that the registrant can obtain results
 - (i) not achievable by other registrants,

- (ii) by improperly influencing a public body or official, or any corporation, agency or person having any interest in the welfare of the recipient,
 - (iii) by any other improper means, or
 - (d) compares the quality of services provided with those provided by another registrant, or a person authorized to provide health care services under another enactment, or another health profession.
- (7) The home page of any pharmacy that advertises on a website must clearly show
- (a) that the pharmacy is licensed in British Columbia,
 - (b) the contact information for the college,
 - (c) a notice to patients that pharmacy practice issues may be reported to the college,
 - (d) the physical location of the pharmacy operation,
 - (e) the 10 digit pharmacy telephone number, and
 - (f) the name of the pharmacy's manager.

Part X – Patient Relations

Patient Relations Program

84. (1) The board must establish a patient relations program to seek to prevent professional misconduct, including professional misconduct of a sexual nature.
- (2) For the purposes of the patient relations program, the board must
- (a) establish and maintain procedures by which the college deals with complaints of professional misconduct of a sexual nature,
 - (b) monitor and periodically evaluate the operation of procedures established under subsection (a), and
 - (c) develop guidelines for the conduct of registrants with their patients.
- (3) The registrar must provide information to the public regarding the college's complaint, investigation, and discipline processes.
- (4) In this section, "**professional misconduct of a sexual nature**" means
- (a) sexual intercourse or other forms of physical sexual relations between the registrant and the patient,

- (b) touching of a sexual nature, of the patient by the registrant, or
- (c) behavior or remarks of a sexual nature by the registrant towards the patient,

but does not include touching, behavior and remarks by the registrant towards the patient that are of a clinical nature appropriate to the service being provided.

Part XI – Standards of Practice

Community Pharmacy, Hospital Pharmacy, Residential Care Facilities and Homes

- 85. Standards, limits, and conditions for the practice of the health profession of pharmacy and the provision of pharmacy technician services by registrants, referred to in section 19(1)(k) of the *Act* are established in Parts 1 to 3 of Schedule “F”.

Drug Administration

- 86. Standards, limits, and conditions respecting practising pharmacists and drug administration, referred to in section 19(1)(k) of the *Act*, are established in Part 4 of Schedule “F”.

Part XII – Standards of Professional Ethics

Code of Ethics

- 87. Standards of professional ethics for registrants, including standards for the avoidance of conflicts of interest, referred to in section 19(1)(l) of the *Act*, are established in Schedule “A”.

College of Pharmacists of B.C.
FEE SCHEDULE
HPA Bylaw "Schedule D"

REGISTRATION FEES

Pharmacist		
Application for Pre-registration	Valid for up to three years.	\$ 407.00
Application for Reinstatement	Valid for up to three years.	\$ 407.00
Full Pharmacist - registration	For a term of one year.	\$ 739.00
Full Pharmacist - registration renewal	For a term of one year.	\$ 739.00
Non-practising Pharmacist - registration	For a term of one year.	\$ 739.00
Non-practising Pharmacist - registration renewal	For a term of one year.	\$ 739.00
Limited Pharmacist - registration	For a term of one year. Maximum three one-year terms.	\$ 739.00
Limited Pharmacist - renewal	Maximum two one-year renewal terms	\$ 739.00
Temporary Pharmacist	Valid for up to 90 days; during an emergency situation only: Valid until cancelled by the registration committee or registrar.	\$ 0.00
Temporary Limited Pharmacist	Valid until cancelled by the registration committee or registrar.	\$ 0.00
Late registration renewal fee (≤90 days from renewal date).		\$ 130.00
Student Pharmacist		
New Student Pharmacist (UBC)	Valid for one year.	\$ 102.00
New Student Pharmacist (Non UBC)	Valid for one year.	\$ 102.00
Registration Renewal (UBC)	Valid for one year.	\$ 0.00
Application for Reinstatement (UBC)	For reinstatement after 90 days of registration expiry; valid for one year.	\$ 0.00
Temporary Student Pharmacist	Valid until cancelled by the registration committee or registrar.	\$ 0.00
Pharmacy Technician		
Application for Pre-registration	Valid for up to three years.	\$ 271.00
Application for Reinstatement	Valid for up to three years.	\$ 271.00
Pharmacy Technician - registration	For a term of one year.	\$ 492.00
Pharmacy Technician - registration renewal	For a term of one year.	\$ 492.00
Non-practising Pharmacy Technician - registration	For a term of one year.	\$ 492.00
Non-practising Pharmacy Technician - registration renewal	For a term of one year.	\$ 492.00
Temporary Pharmacy Technician	Valid for up to 90 days; during an emergency situation only: Valid until cancelled by the registration committee or registrar.	\$ 0.00
Late registration renewal fee (≤90 days from renewal date).		\$ 130.00
Structured Practical Training Program	Valid for 6 months from application date.	\$ 383.00

CERTIFICATION FOR INJECTION DRUG ADMINISTRATION

Application for certification	\$ 105.00
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ADMINISTRATION FEES

Replacement of registration certificate	\$ 128.00
Certificate of standing	\$ 128.00
Processing of non-sufficient funds (NSF) cheque	\$ 128.00
Criminal Record Check (CRC)	See Criminal Record Check Fee Regulation BCReg238/2002 as amended
Jurisprudence Examination (JE)	\$ 254.00
Pharmacy Practice Manual (available free on website)	\$ 281.00

NOTES:

- 1) Fees are non-refundable nor transferable.
- 2) All fees except Criminal Record Check are subject to GST.
- 3) Annual registration renewal notices are sent at least thirty (30) days prior to expiry date.
- 4) Completion of registration forms may be required for items with \$0.00 fee amounts.

SCHEDULE OF AMENDMENTS

Health Professions Act Bylaws of the College of Pharmacists of British Columbia made under the authority of the *Health Professions Act* are amended to support the shortage of pharmacists and pharmacy technicians the Coronavirus Pandemic, as follows:

1. Section 41 is repealed and replaced by the following:

41. The following classes of registrants are established:
- (a) full pharmacist;
 - (b) limited pharmacist;
 - (c) temporary pharmacist;
 - (d) temporary limited pharmacist;
 - (e) temporary student pharmacist;
 - (f) temporary pharmacy technician;
 - (g) student pharmacist;
 - (h) pharmacy technician;
 - (i) non-practising registrant.

2. Section 45 is repealed and replaced by the following:

45. (1) Despite sections 42, 44, 46 and 47, a person may be granted temporary pharmacist registration, temporary limited pharmacist registration, temporary student pharmacist registration, or temporary pharmacy technician registration if
- (a) the registrar or the board declares there is immediate need for pharmacy services due to an actual or potential threat of serious harm to public safety, health, or welfare, or
 - (b) at the request of the Federal Minister of Health or the Provincial Health Officer.
- (2) For the purposes of section 20(2) of the *Act*, to be granted temporary pharmacist or temporary pharmacy technician registration, an applicant must:
- (a) hold registration in another jurisdiction in Canada or the United States as the equivalent of a full pharmacist or a pharmacy technician that is not subject to any practice limitations, restrictions

or conditions in that jurisdiction, and provide evidence satisfactory to the registration committee of such registration; or

- (b) be a former registrant whose registration has not been suspended, cancelled, or subject to any practice limitations, restrictions or conditions under the *Act*, and who was last registered as a full pharmacist or pharmacy technician no more than 3 years ago subject to section 20 and 39 of the *Act*; or
 - (c) be a non-practising registrant whose registration has not been suspended, cancelled, or subject to any practice limitations, restrictions or conditions under the *Act*, and who was last registered as a full pharmacist or pharmacy technician no more than 3 years ago subject to section 20 and 39 of the *Act*.
- (2.1) For the purposes of section 20(2) of the *Act*, to be granted temporary limited pharmacist registration, an applicant must meet the conditions listed in section 44(1).
- (2.2) For the purposes of section 20(2) of the *Act*, to be granted temporary student pharmacist registration, an applicant must meet the conditions listed in section 46(1)(a) and (b).
- (3) Unless waived by the registrar, an applicant for temporary pharmacist registration, temporary limited pharmacist registration, temporary student pharmacist registration, or temporary pharmacy technician registration must deliver to the registrar
- (a) a signed application for temporary registration in Form TR,
 - (b) the fees specified in Schedule "D",
 - (c) a statutory declaration in Form 5,
 - (d) a criminal record check authorization in the form required by the *Criminal Records Review Act*,
 - (e) if applicable, a letter or certificate, in a form satisfactory to the registration committee and dated within three months prior to the date of the application, of the person's good standing from each body responsible for the regulation of the practice of pharmacy or another health profession in a Canadian or foreign jurisdiction where the person is, or has been, authorized to engage in the practice of pharmacy or another health profession,
 - (f) evidence satisfactory to the registration committee of the applicant's identity,

- (g) a notarized copy, or other evidence satisfactory to the registration committee, of the person's Canadian citizenship or authorization to work in Canada, and
 - (h) proof of professional liability insurance as required under section 81.
- (4) Temporary pharmacist registration, temporary limited pharmacist registration, temporary student pharmacist registration, and temporary pharmacy technician registration may be cancelled on a date determined by the registration committee or the registrar.
- (5) A temporary pharmacist who meets the requirement under section 45(2)(a), (b), or (c) may:
- (a) provide services as if he or she is a full pharmacist, and
 - (i) may apply for certification, and be certified, under section 43 and 43.1, or
 - (ii) may be certified to perform a restricted activity under section 4(1)(c.1) of the *Regulation* for the duration of the temporary registration if the person has
 - 1) equivalent certification to perform drug administration in another jurisdiction in Canada or the United States, or has administered a drug by injection and by intranasal route within the past 3 years, and
 - a) despite subsection (5)(a)(ii)(1), if the equivalent certification does not include administration of a drug by intranasal route, an applicant must not administer a drug intranasally, and
 - 2) current certification in cardiopulmonary resuscitation and first aid; and
 - (b) may use only the title "pharmacist (temporary)" and must not use any abbreviations.
- (6) A temporary pharmacy technician who meets the requirement under section 45(2)(a), (b), or (c) may:
- (a) provide services as if he or she is a pharmacy technician; and
 - (b) use only the title "pharmacy technician (temporary)" and must not use any abbreviations.
- (7) A temporary limited pharmacist who meets the requirements under section 45(2.1) may:

- (a) only provide pharmacy services under the supervision of a full pharmacist and must not delegate any aspect of practice; and
 - (b) use only the title “limited pharmacist (temporary)” and must not use any abbreviations.
- (8) A temporary student pharmacist who meets the requirements under section 45(2.2) may:
- (a) only provide pharmacy services under the supervision of a full pharmacist; and
 - (b) use only the title “student pharmacist (temporary)” and must not use any abbreviations.

3. The list of forms is amended to add the following:

TR. Temporary Registration

4. Schedule D – Fee Schedule is repealed and replaced by the following:

College of Pharmacists of B.C.		
FEE SCHEDULE		
HPA Bylaw "Schedule D"		
REGISTRATION FEES		
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Non-practising Pharmacist - registration renewal	For a term of one year.	\$ 739.00
Limited Pharmacist - registration	For a term of one year. Maximum three one-year terms.	\$ 739.00
Limited Pharmacist - renewal	Maximum two one-year renewal terms	\$ 739.00
Temporary Pharmacist	Valid until cancelled by the registration committee or registrar.	\$ 0.00
Temporary Limited Pharmacist	Valid until cancelled by the registration committee or registrar.	\$ 0.00
Late registration renewal fee (≤90 days from renewal date).		\$ 130.00
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