



**Open Board Meeting
February 16, 2023
Held at the College of Pharmacists of British Columbia
200-1765 West 8th Avenue, Vancouver, BC**

MINUTES

Members Present:

Steven Hopp, Chair, District 4
Andrea Silver, Vice-Chair, District 3
Alex Dar Santos, District 1
Terri Gibson, District 2
Michael Ortynsky, District 5
Anca Cvaci, District 6
Mikolaj Piekarski, District 7
Eric Sletmoen, District 8
Tracey Hagkull, Government Appointee
Anne Peterson, Government Appointee
Katie Skelton, Government Appointee
Justin Thind, Government Appointee

Staff:

Suzanne Solven, Registrar and CEO
Heather Biggar, Deputy Registrar
Daryl Beckett, General Counsel
Zachery Solomon, Chief Operating Officer
Ashifa Keshavji, Director of Practice Reviews and Quality Assurance
Doreen Leong, Director of Registration and Licensure
Colin Wong, Director of Communications and Engagement
Stephanie Kwok, Executive Assistant and Board Coordinator

Guests:

Bradley Chisholm, Principal, Regulators Practice
Thomas Lee, Student, UBC

1. WELCOME & CALL TO ORDER

Chair Hopp called the Board meeting to order at 3:50pm on February 16, 2023.

Chair Hopp acknowledged with respect that the College of Pharmacists of BC is located on the ancestral and unceded territory of the Coast Salish peoples, including the territories of the s̓k̓w̓x̓w̓ú7mesh úxwumixw (Squamish), selííwitulh (Tseil-Waututh), and x̓m̓əθk̓əy̓əm

(Musqueam) nations. He acknowledged and respected the relationship with the land that continues to this day. To the Indigenous peoples of this place we now call British Columbia. We turn our minds to you and to your ancestors. You have kept your unceded homelands strong. We are grateful to live and work here.



He also recognized that attendees are joining from different locations across BC, he also acknowledged that the Indigenous Peoples are the stewards of the lands and waters where each of us are attending from this morning.

2. CONSENT AGENDA

a) Items for further discussion

No items were brought forward from the Consent agenda for further discussion.

b) Approval of Open Consent Items

RESOLVED THAT the Board approves by consensus:

The Open Consent Agenda as circulated.

CARRIED

3. CONFIRMATION OF OPEN AGENDA

Item 5. 2023/24 Communications and Engagement Plan Overview will be deferred to the April 2023 Board meeting.

RESOLVED THAT the Board approves by consensus:

The February 16, 2023 Draft Board Meeting Agenda as amended.

CARRIED

4. STRATEGIC PLAN

a) Approval of Updated Strategic Plan (Actions) and Updated Prioritization of Strategic Plan Actions Within Operational Plan

Registrar Solven presented to the Board on the proposed changes to the CPBC Strategic Plan and Strategic/Regulatory Operations Plan.

The Board agreed on all the proposed changes and in addition suggested the following changes:

- Collapsing the two bullets remaining in the Regulatory Excellence category “Enrich the College environment with a stronger Indigenous presence” and “Recruit Indigenous individuals into key leadership and staff positions” into the Indigenous Cultural Safety and Humility category and Partnership and Collaboration category
- Adding “/workload” after business metrics.

RESOLVED THAT the Board approves by consensus:

Approve the changes to the College’s Strategic Plan timeframe and actions, as presented.

CARRIED

RESOLVED THAT the Board approves by consensus:

Approve the changes to the College’s Strategic/Regulatory Operations Plan priorities and timing, as presented.

CARRIED



b) Review of Strategic Plan Dashboard Reporting – Updated Format

Registrar Solven provided the Board with an update on the Strategic Plan dashboard report since the November 2022 Board meeting. Reporting milestones and Board decision milestones are now incorporated into the updated dashboard reporting format.

A suggestion was made to remove the duplicate timeline legends on each page so the resolution of the visuals can be enhanced.

5. 2023 COMMUNICATIONS AND ENGAGEMENT PLAN OVERVIEW

Defer to the April 2023 Board meeting.

6. BOARD COMPOSITION COMMITTEE: APPROVAL OF BOARD COMPOSITION MATRIX FOR PUBLIC ENGAGEMENT

Katie Skelton, Chair of the Board Composition Committee Update provided the Board with an update on the work completed on the Board Composition Matrix since the November 2022 Board meeting. The Committee ensured that the matrix met the following objectives:

- Ensuring the language was inclusive;
- Ensuring content and language aligns with HPA for accuracy, consistency, and as a focus of the Board’s role under HPA; and
- Ensuring our commitment to ending Indigenous specific racism.

The Committee is asking for the Board to approve the Board Composition Matrix to be used for public engagement.

RESOLVED THAT the Board approves by consensus:

Approve the Board Composition Matrix as circulated for public engagement.

CARRIED

7. ITEMS BROUGHT FORWARD FROM CONSENT AGENDA

No items were brought forward from the consent agenda for further discussion.

ADJOURNMENT

Chair Hopp adjourned the Board meeting at 4:25pm on February 16, 2023.