



**Board Meeting
November 17, 2022
Videoconference**

MINUTES

Members Present:

Steven Hopp, Chair, District 4
Andrea Silver, Vice-Chair, District 3
Alex Dar Santos, District 1
Terri Gibson, District 2
Michael Ortynsky, District 5
Anca Cvaci, District 6
Mikolaj Piekarski, District 7
Eric Sletmoen, District 8
Tracey Hagkull, Government Appointee
Anne Peterson, Government Appointee
Justin Thind, Government Appointee

Regret:

Katie Skelton, Government Appointee

Staff:

Suzanne Solven, Registrar and CEO
Heather Biggar, Deputy Registrar
Daryl Beckett, General Counsel
Mary O'Callaghan, Chief Operating Officer
Ashifa Keshavji, Director of Practice Reviews and Quality Assurance
Doreen Leong, Director of Registration and Licensure
Colin Wong, Acting Director of Communications and Engagement
Sonia Dhingra, Pharmacy Policy Consultant
Kimberly Hilchie, Pharmacy Policy Consultant
Stephanie Kwok, Executive Assistant and Board Coordinator
Virginia Kwong, Registration and Licensure Manager
Hilary Leung, Policy and Legislation Analyst

Guests:

Michael Coughtrie, Dean, UBC Faculty of Pharmaceutical Sciences
Jasmin Gill, UBC Pharmacy Student

Guests Presenter:

Susan Bouma, Executive Director, Clinical Services and Evaluation Branch of the Pharmaceutical, Laboratory and Blood Services Division, BC Ministry of Health
Sonia Drummond, Pharmacist, Clinical Lead, Substance Use, Clinical Services and Evaluation Branch Pharmaceutical, Laboratory & Blood Services Division, BC Ministry of Health

1. WELCOME & CALL TO ORDER

Chair Hopp called the Board meeting to order at 10:20am on November 17, 2022.

Chair Hopp would like to acknowledge and thank the Syilx (pronounced Say-el-ks) Okanagan people on whose unceded territories he is chairing this meeting from. The People of the Okanagan Nation have lived, traded and gathered on these territories since the first people set foot on these lands and have always cared for all living things within their territory.

He also recognized that attendees of the videoconference are joining the call from different locations across BC, he acknowledged that the Indigenous Peoples are the stewards of the lands and waters where each of us are attending from this morning.

2. SWEARING-IN OF MIKOLAJ PIEKARSKI, DISTRICT 7 BOARD MEMBER

Mikolaj Piekarski was sworn in as District 7 Board member for a 3-year term, ending at the November 2025 Board meeting.

3. ELECTION OF CHAIR

In accordance with HPA bylaw 12(2) Board members at the November Board meeting must elect a Chair.

Registrar Solven called for nominations.

- Steven Hopp was nominated.

Since no further nominations were made, Steven Hopp was acclaimed as the new Board Chair for a one-year term to conclude at the start of the November 2023 Board meeting.

Steven Hopp assumed the Board Chair position.

4. ELECTION OF BORAD VICE-CHAIR

Chair Hopp called for nominations.

- Andrea Silver was nominated.

Since no further nominations were made, Andrea Silver was acclaimed as the new Board Vice-Chair for a one-year term to conclude at the start of the November 2023 Board meeting.

Andrea Silver assumed the Board Vice-Chair position.

5. CONSENT AGENDA

a) Items for further discussion

Tracey Hagkull requested that item *5b.2b Risk Register* and *5b.7. Approval of September 22-23, 2022 Draft Board In-Camera Session Minutes* be removed from the Consent Agenda and placed onto the Board In-Camera Session agenda for further discussion as per HPA bylaws section 13. (7)(a).

b) Approval of Consent Items

RESOLVED THAT the Board approves by consensus:

The Consent Agenda as amended.

CARRIED

6. CONFIRMATION OF AGENDA

RESOLVED THAT the Board approves by consensus:

The November 17, 2022 Draft Board Meeting Agenda as circulated.

CARRIED

7. TOXIC DRUG CRISIS ACTION: OAT MULTIDISCIPLINARY MODEL

Sonia Drummond presented to the Board an overview of the Integrated Interdisciplinary Model for Opioid Agonist Treatment (IIMOAT).

Key points covered in the presentation includes:

- Current landscapes and relevant issues providing OAT;
- Overview of the Integrated Interdisciplinary Model for OAT (IIMOAT).
- Overview of the Transaction Medication Update (TMU).

8. LEGISLATION REVIEW COMMITTEE: AMENDMENTS TO PROFESSIONAL PRACTICE POLICY-66 OPIOID AGONIST TREATMENT

Justin Thind, Chair of Legislation Review Committee presented to the Board the proposed amendments to PPP-66 to allow pharmacists to provide opioid agonist treatment to community health facilities.

The Board requested clarity from staff around:

- The definition of Community Health Facility;
- Current transportation requirements and exemptions;
- The Definition of the word directed; and
- Documentation.

RESOLVED THAT the Board approves by consensus:

Approve the amendments to Professional Practice Policy 66 – Opioid Agonist Treatment (PPP-66) to allow pharmacists in community pharmacies to provide opioid agonist treatment to community health facilities, as circulated, subject to and effective upon the Ministry of Health/BC Centre on Substance Use’s Integrated Interdisciplinary Model of Opioid Agonist Treatment guidance document being published in substantially the same form as circulated.

CARRIED

9. GOVERNANCE COMMITTEE:

a) Appointment of Board Members to Board Committees

Anne Peterson, Chair of Governance Committee presented to the Board the proposed appointment of Board members to certain College committees and the appointment of the Chair and Vice Chair to certain committees.

RESOLVED THAT the Board approves by consensus:

Approve College committee member appointments for terms beginning on November 17, 2022, as circulated.

CARRIED

b) Amendments to the CPBC Board Meeting Guidelines

Anne Peterson, Chair of Governance Committee presented to the Board the proposed revisions to the College of Pharmacists of BC Board Meeting Guidelines (“the Guidelines”) by redefining the types of Board meetings, based on the Board Meeting Guidelines of the British Columbia College of Nurses and Midwives (“BCCNM”), as directed by the Board at its June 2022 meeting.

RESOLVED THAT the Board approves by consensus:

Approve, by special resolution under section 13(15) of the bylaws made under the Health Professions Act, the College of Pharmacists of British Columbia Board Meeting Guidelines (Revised November 2022), as circulated.

CARRIED

10. APPROVAL OF THE 2023 BOARD MEETING SCHEDULE, MEETING FORMATS AND AGM DATE

Chair Hopp presented to the Board the proposed 2023 Board meeting schedule.

The following factors were considered when determining the meeting format of the Board meetings:

- Relationship building;
- Enhanced communication amongst the Board;
- Engagement and collaboration;
- Facilitation of meetings;
- Meeting logistics and planning.
- Budget implications;
- Staff workload; and
- Travel concerns.

The Board agreed that the AGM will be hosted virtually to encourage higher participation rate from registrants.

RESOLVED THAT the Board approved by consensus:

Approve the 2023 Board Meeting Schedule and Meeting Formats, and AGM date, as amended to change all meeting formats for Board meetings to be in person.

CARRIED



11. ITEMS BROUGHT FORWARD FROM CONSENT AGENDA

Items *5b.2b Risk Register* and *5b.7. Approval of September 22-23, 2022 Draft Board In-Camera Session Minutes* were placed onto the Board In-Camera Session agenda for further discussion as per HPA bylaws section 13. (7)(a).

ADJOURNMENT

Chair Hopp adjourned the Board meeting at 1:30pm on November 17, 2022.